

Joining Instructions SFRS Women's Fire Service Event 2026

Duration and Start Date:	This is a two-day event on Saturday 12 and Sunday 13 September 2025 ; you also have the option to attend one day only.
Venue:	SFRS Headquarters and National Training Centre Westburn Drive Cambuslang G72 7NA Tel: 0141 646 4501
Course Attendance:	Each day will start with networking time from 0830 with the programme opening at 0930. The days will run until approximately 1630.
Registration:	Upon arrival, please report to the main headquarters building where event staff will meet and greet you and direct you to the signing-in desk.
IMPORTANT NOTE: Recording of the event	Please be aware that we would like to capture our event and during the weekend there will be photography and filming taking place. Images and filming will be used for our internal communication purposes, and we will also promote the event externally through our website and social media channels, which include X, Facebook, LinkedIn and Instagram. If you do not wish to be captured during the weekend, please make this known to us by emailing sfrs.womeninthefireservice@firescotland.gov.uk and also please identify yourself when you arrive at the registration point. If you do not email us or advise us during the weekend, we will regard this as your consent.

Parking:	Delegates attending by car should park within the main car parking area at the front of the main building. Please note: There is a 10mph limit within the training centre complex. Pedestrians and cyclists accessing training venues share access roads with vehicles.
Dress:	Smart / casual
PPE and other clothing:	Operational staff who wish to participate in practical workshops should bring fire kit and personal protective equipment (PPE) and Fire Service issue clothing for wearing under fire kit. Non-operational staff who wish to participate in practical workshops will be issued with suitable fire kit and PPE at the event – suitable clothing for under firekit should also brought (e.g. t-shirt, tracksuit bottoms). Delegates who wish to participate in practical fitness sessions should also bring suitable gym attire, including training shoes. Changing and showering facilities are available, so please also consider bringing toiletries and towel.
Catering and Dietary Requirements:	A lunch buffet will be provided on both days, as well as morning and afternoon tea or coffee. Water coolers are available throughout the venue, please bring a suitable refillable bottle / cup. Meals for attendees who have informed us of allergies or dietary requirements will be individually boxed and placed separately from the buffet. Kindly ensure you collect the correct one with your name. Should you have any access or dietary requirements which you have not previously notified us of, please contact: sfrs.womeninthefireservice@firescotland.gov.uk

Further Information / Documentation:	Please find attached a copy of the weekend timetable, which includes available workshops – please review this and consider which workshop you would like to attend each afternoon. Sign up for the workshops will take place on the day.
Social Event:	SFRS Women in the Fire Service Reps have booked dinner on the evening of Saturday 12 September to which all delegates are welcome. Please note that the cost of the dinner and arrangements for travelling to and from the restaurant must be met by individual delegates. A dedicated WhatsApp has been created for those who wish to attend, which can be accessed through the QR code below: Please contact Ashleigh Grieve or Jenifer Sutherland for further information.