



SCOTTISH
FIRE AND RESCUE SERVICE
Working together for a safer Scotland

**ANNUAL PROCUREMENT REPORT
FOR THE PERIOD
1 APRIL 2023 – 31 MARCH 2024**

CONTENTS

1. [INTRODUCTION](#)
2. [SUMMARY OF REGULATED PROCUREMENT](#)
3. [REVIEW OF REGULATED PROCUREMENT COMPLIANCE](#)
 - 3.1 [Overview of Regulated Procurement Compliance](#)
 - 3.2 [Value for Money and Efficiency](#)
 - 3.3 [Governance, Risk and Fraud](#)
 - 3.4 [Transparency](#)
 - 3.5 [Enhancing Capability](#)
 - 3.6 [Sustainability](#)
 - 3.7 [Climate Change](#)
 - 3.8 [Cyber Security](#)
4. [COMMUNITY BENEFITS SUMMARY](#)
5. [SUPPORTED BUSINESS SUMMARY](#)
6. [FUTURE REGULATED PROCUREMENT](#)
7. [SPEND ANALYSIS](#)
8. [FURTHER INFORMATION](#)

[APPENDIX Ai – List of Regulated Procurements](#)

[APPENDIX Aii – List of Non-Regulated Procurements](#)

[APPENDIX Bi – Summary of Robertson Facilities Management Community Benefits Action Plan](#)

**[APPENDIX Bii – Robertson Facilities Management – Community Benefits –
Hard Facilities Management – Highlights 1 April 2022 – 31 March 2024](#)**

**[APPENDIX Biii – Selected Summary of Morgan Sindall Fire Station
Refurbishment](#)**

[APPENDIX Biv – Dingwall Fire Station](#)

[APPENDIX C – Future Regulated Procurement](#)

1. INTRODUCTION

- 1.1 The Scottish Fire and Rescue Service (SFRS) is the world's fourth largest fire and rescue service, committed to ensuring the safety and wellbeing of the people of Scotland. We are a national organisation, delivering our front-line services locally across three Service Delivery Areas based in the North, West and East of the country.
- 1.2 The current strategic priorities for the SFRS are set out within the Fire and Rescue Framework for Scotland 2022 and the SFRS Strategic Plan 2022-25.
- 1.3 In delivering our services, we recognise the significant role we play in helping to achieve the Scottish Government's Purpose, which is to focus government and public services on creating a more successful country, with opportunities for all to flourish through increased wellbeing and sustainable and inclusive economic growth.
- 1.4 In accordance with its legislative obligations under the Procurement Reform (Scotland) Act 2014, the SFRS publishes a Corporate Procurement Strategy which is maintained by the SFRS Finance and Contractual Services Directorate, and it aligns procurement activity with the SFRS Strategic Plan and Annual Operating Plan. The Corporate Procurement Strategy was approved in April 2021 and places sustainability at the heart of SFRS' spending power. A new Procurement Strategy is currently being drafted which will reflect the Scottish Public Procurement Strategy 2023-2028.
- 1.5 Our Corporate Procurement Strategy articulates how our procurement activity is aimed at supporting the delivery of SFRS strategic priorities and undertaking these in a manner which supports delivery against the outcomes detailed in our Strategic Plan 2022-2025.

- 1.6 As required under section 15 of the Procurement Reform (Scotland) Act 2014 (“the Act”), the SFRS publishes an Annual Procurement Report, as required by section 18 of the Act.
- 1.7 The Annual Procurement Report monitors the authority’s regulated procurement activities against delivery of its procurement strategy.
- 1.8 The Procurement Team continue to support the delivery of service provision by the SFRS across the country and have delivered a substantial programme of procurement activity. The Report covers the period 1 April 2023 – 31 March 2024, detailing the regulated procurements completed during this period, and shows how these supported the objectives included within our Corporate Procurement Strategy.
- 1.9 The success in delivery of the Corporate Procurement Strategy is achieved only by working in partnership with colleagues across the Service and this positive commitment and collective contribution from all is highlighted within this report.
- 1.10 This report details six main areas, the first five cover mandatory reporting with the sixth discretionary, these being:
- i. Summary of Regulated Procurement Completed;
 - ii. Review of Regulated Procurement Compliance;
 - iii. Community Benefits Summary;
 - iv. Supported Business Summary;
 - v. Future Regulated Procurement;
 - vi. Spend Analysis.

Lynne McGeough
Head of Finance and Procurement

2. SUMMARY OF REGULATED PROCUREMENT

- 2.1 Section 18(2)(a) of the Procurement Reform (Scotland) Act 2014 requires organisations to include: “a summary of the regulated procurements that have been completed during the year covered by the report”.
- 2.2 A regulated procurement as defined by the Act is any procurement for supplies or services with a value more than £50,000 and for works contracts with a value over £2million.
- 2.3 A regulated procurement is completed when the award notice is published or where the procurement process otherwise ends. Regulated procurements can refer to new contracts and framework agreements but also to mini-competitions and call offs from existing framework agreements.
- 2.4 The SFRS maintains and publishes on its external website a register of contracts awarded. The Register provides information on current live contracts and is updated on a quarterly basis.
- 2.5 Wherever possible, the SFRS, has sought to make use of national, sectoral, and local collaborative contracts and frameworks. Collaboration opportunities with other public bodies can offer greater efficiencies and are included in the regulated and non-regulated contracts awarded. In addition to leveraging the value of aggregated spend to assist in the delivery of savings, the burden of risk with respect to contract and supplier management can be centralised. The key areas of collaboration are reflected in the use of frameworks which have been established by the Scottish Government, Crown Commercial Services, National Fire Chiefs Council (NFCC) and Centres of Expertise, such as APUC and Scotland Excel.
- 2.6 SFRS regulated procurement within the reporting period was undertaken across six categories of spend:

- i. Fleet;
- ii. Personal Protective Equipment;
- iii. Operational Equipment;
- iv. Property and Facilities;
- v. ICT;
- vi. Corporate.

2.7 Table 1 below summarises the regulated procurement awarded by the SFRS in the period 1 April 2023 – 31 March 2024. These include contracts for goods, services and works.

Number of Regulated Procurements Awarded in the reporting period	43
Total Estimated Value of Awarded Regulated Procurements (excluding VAT)	£34,246,485

2.8 Details of these regulated procurements can be found in [Appendix Ai](#).

2.9 Contracts which have a value less than the £50k or £2m thresholds are known as “Non-Regulated” procurement. Within the reporting period 55 non-regulated procurements were awarded at a value of approximately £14million. Details of these procurements are detailed in [Appendix Aii](#). This information has been provided to provide transparency of this area of expenditure.

3. REVIEW OF REGULATED PROCUREMENT COMPLIANCE

3.1 Overview of Regulated Procurement Compliance

3.1.1 Section 17 of the Procurement Reform (Scotland) Act 2014 requires that regulated procurements be carried out in accordance with the organisation’s procurement strategy, as far as reasonably practical.

- 3.1.2 Section 18(2) states that an annual procurement report must include, at 18(2)(b), “a review of whether those procurements complied with the authority’s procurement strategy” and, at 18(2)(c), “to the extent that any regulated procurements did not comply, a statement of how the authority intends to ensure that future regulated procurements do comply”.
- 3.1.3 The Corporate Procurement Strategy 2021-24, as approved by the Board of the SFRS in April 2021, sets out the basis for all procurement activity across the SFRS and it ensures that our procurement activity is undertaken in an efficient and customer focused manner which adds values whilst ensuring compliance with legislative duties. It is aligned to the Scottish Model of Procurement. Work continues to update the Strategy.
- 3.1.4 The Procurement Strategy sets out the basis for all procurement activity across the SFRS and it continues to ensure that procurement activity enables delivery of the SFRS Strategic Plan. The Strategy also reflects the SFRS legal obligation to ensure compliance with Procurement legislation and associated Statutory Guidance across its procurement activity.
- 3.1.5 The SFRS has a fully documented procurement governance framework which provides a well-established set of policies and processes to support effective and compliant public procurement.
- 3.1.6 All procurements progressed by the Procurement Team, and undertaken in the reporting period, observed the following themes as fully detailed within our Procurement Strategy and set out in the following pages.

3.2 Value for Money and Efficiency

- 3.2.1 Our activities continue to increase around the delivery of Regulated Procurements. In the reporting period, the procurement activity undertaken by the SFRS can be summarised as follows (full details are listed in [Appendix A](#)):

Financial Year	2022/2023		2023/2024	
Procurement Type	Nos.	Projected Total Value (£) – Excl VAT	Nos.	Projected Total Value (£) – Excl VAT
Regulated Procurement	37	£41,830,556	43	£34,246,485
Non-Regulated Procurement	50	£2,736,482	55	£14,254,458
Total	87	£44,567,038	98	£48,500,943

3.2.2 The benefits of collaborating with partner organisations is recognised and the SFRS Procurement Team seek new opportunities to undertake joint working where possible. In the reporting period, 64% of total contract spend was through collaborative contracts and the Procurement Team continue to consider the use of collaborative frameworks on a project-by-project basis.

3.2.3 We continue to utilise national frameworks established by Scottish Government and have been informed that SFRS have achieved cash savings of £1.10million through their use. We are associate members of Scotland Excel and make use of relevant frameworks. Work continues to further develop relationships with the wider UK Fire and Rescue Services for the procurement of common goods and services, with SFRS continuing to make use of National Frameworks for key operational personal protective equipment and front-line vehicles.

3.2.4 A reduction continues to be achieved in the use of Non-Competitive Action (NCA) with the procurement team challenging their use. In the reporting period, they were used on two occasions, a reduction from five occasions in the previous reporting period. Their use being to ensure continued service provision in legacy command and control systems. The NCA processes followed the approval route as stated in the Standing Orders for the Regulation of Contracts.

3.2.5 Spend and contract analysis continues to inform the planning of our procurement. The outcome of the analysis assists in the development of a rolling three-year programme of work which is agreed with stakeholders and monitored throughout the financial year.

3.2.6 We are committed to paying suppliers on time and we understand the importance of prompt payment to our supply base. We act in a responsible and sustainable manner so prompt payment is a priority. Our on-time payment performance for financial year 2023/24 is detailed below together with previous year's performance.

Payment Term	2018/19	2019/20	2020/21	2021/22	2022/23	2023/24	Target 2023/24
Payment within 30 days	97%	96%	97%	98%	96%	98%	97%
Payment within 10 days	67%	81%	82%	82%	79%	85%	N/A

3.2.7 The SFRS is committed to supplier inclusion, and we seek to conduct our procurement activity with a wide range of providers including Small and Medium Enterprises (SMEs), and third sector, including supported business. We continue to build upon our relationship with the Supplier Development Programme to encourage the ongoing use of Scottish SMEs in the delivery of SFRS requirements.

3.2.8 SME spend represented 32% of third party in-scope spend which amounted to approximately £27 million exclusive of VAT.

3.2.9 In financial year 2023/24, 40.62% (£34million exclusive of VAT) of the SFRS total spend was with suppliers based in Scotland. This spend is making a positive contribution to local communities and economies.

- 3.2.10 We continue to work with partner organisations and our contractors to better understand the impact of our procurement spend on communities and continue to engage in community Wealth Building initiatives where relevant through engagement with Procurement Anchor organisations.
- 3.2.11 End user involvement and consultation continues to be key to the development of Commodity Strategies and Tender Documents to ensure that technical specifications meet Service needs and can be clearly understood by suppliers. Early engagement with End users continues to be progressed by the Procurement team.
- 3.2.12 The Procurement Team continue to engage and build on existing relationships with internal customers ensuring their involvement in the planning and undertaking of SFRS procurement activity and aiding greater understanding of the need to observe the sustainable procurement duty.
- 3.2.13 Market engagement is undertaken in all relevant procurement activity and is used to assist understanding of market capability to address the SFRS needs and to inform the development of the specification and ensure that the procurement route chosen and the Invitation to Tender requirements are appropriate and well-developed.
- 3.2.14 Contract management continues to provide a challenge to the Service due to the resource requirements required both from a procurement and directorate perspective and this continues to be an area where improvement will be sought. Azets, the Service's internal audit provider has recently completed an audit on SFRS contract management procedures and improvement actions will be progressed to reflect the audit action plan.

3.3 Governance, Risk and Fraud

- 3.3.1 The SFRS has a well-established procurement government framework with supporting documentation and standard templates which support the delivery of its procurement activity. This reflects the procedural requirements set out in the Scottish Government Procurement Journey (general best practice model). It provides standard templates and supporting documentation reflecting SFRS specific procurement requirement, ensuring compliance with legislation and associated Statutory Guidance together with the Scottish Model of Procurement.
- 3.3.2 Procurement governance was update as required within the reporting period and the reviews undertaken have assisted in the identification of areas of potential improvement.
- 3.3.3 The Procurement Team continues to engage with customers to reinforce the application of the procurement governance model and ensures that regulated procurement is undertaken in accordance with the legal and procedural framework. Training continues to be provided by the Procurement Team to those individuals who are involved in supplier selection and tender evaluation.
- 3.3.4 The application of SFRS procurement governance framework and the undertaking of our quality review process to provide assurance on projects undertaken ensured that there were no successful legal challenges within the reporting period, with any issues raised by unsuccessful tenderers being robustly defended in conjunction with Legal Services and external legal support as required.

3.4 Transparency

- 3.4.1 Transparency in public procurement requires the SFRS to show openness, visibility to its procurement activities and to have ready accessibility to information regarding its procurement plans and spend, all of which provides external parties with confidence that we undertake our procurement activity in a fair and transparent manner.
- 3.4.2 The SFRS utilise Public Contracts Scotland (PCS) to advertise all regulated procurement activity with a value of £50,000 or more. All relevant procurement activity is also published on UK Find a Tender site.
- 3.4.3 In accordance with the Public Contracts (Scotland) Act 2014, the SFRS maintains a Contracts Register thereby providing visibility on live contracts.
- 3.4.4 In all relevant procurements, evaluation methodology is fully detailed in the Invitation to Tender and full debriefs are provided to all participants in all regulated procurement and quotes undertaken by the Service.

3.5 Enhancing Capability

- 3.5.1 The range of goods, services and works procured by the SFRS requires Procurement and Property Team members to exhibit strong commercial and procurement knowledge and skills. The teams also offer professional support to Directorates in the delivery of procurement services through clear controls and guidance.
- 3.5.2 We continue to make use of technology to assist in the delivery of the Corporate Procurement Strategy. We continue with the use of Achilles Themis, which provides up-to-date case law interpretation together with various guidance documents which assist in the update / maintenance of our procurement governance framework.

- 3.5.3 The SFRS continues to support Procurement team members with their professional studies which will lead to full membership of the Chartered Institute of Procurement and Supply.
- 3.5.4 Recruitment remains an ongoing challenge within the team, with Procurement Officer posts proving difficult to fill, reflecting a common problem in procurement recruitment in general across the Scottish Public Sector. The impact of these vacancies was that over the reporting period two of the Procurement Category Teams were operating at reduced capacity which impacted upon the volume of procurement exercises and improvement actions that the team could undertake.
- 3.5.5 Partnership working involving the sharing of knowledge and best practice continues with the NFCC for fire sector specific goods and services where the SFRS is represented on various committees related to national procurement activity. The SFRS also continues to contribute to the Central Government Procurement Collaboration Group and work continues with Police Scotland and the Scottish Ambulance Services to identify areas of collaboration.
- 3.5.6 There continues to be successful close engagement between Procurement and all Directorates / key stakeholders through the planning of procurement activity and the User Intelligence Group (UIG) process where input is sought on specification development and relevant stakeholders are also engaged in supplier selection, tender evaluation, contract award decisions and in supporting contract and supplier management arrangements. Training of relevant members of the UIG continues for individual tender exercises in key areas such as selection and tender evaluation.

3.6 Sustainability

- 3.6.1 The SFRS is committed to observing our sustainable procurement duty as stated within the Procurement Reform (Scotland) Act 2014 and continue to review and update our internal policies and procedures to reflect our legal duty and to ensure the proper consideration of how best we can improve the social, environmental and economic wellbeing of our communities through our procurement activity.
- 3.6.2 Sustainability is an area that the SFRS can and does influence by making sure the elements which impact on sustainability are built into the procurement process at an early stage and considered throughout the procurement lifecycle in the specification development, tender evaluation, and contract management.
- 3.6.3 For all procurements for goods and services with a value of £50,000 or more, we develop a Commodity Strategy which requires the use of the Procurement Journey Sustainable Procurement Toolkit which assists in embedding relevant and proportionate requirements in our procurement activity.
- 3.6.4 Reflecting the requirement contained within SPPN1/2021 that Procurement professionals have a responsibility to be climate literate and to have an appreciation of how contracting activity can support net-zero aims for their organisation and Scotland, all members of the Procurement Team have completed their Literacy e-learning and Sustainability Training.
- 3.6.5 In support of our commitment to our sustainable procurement duty, the Head of Finance and Procurement is our Sustainable Procurement Champion who is responsible for ensuring compliance with legislation across the Service and promoting the adoption of sustainable procurement practices.

- 3.6.6 We include the consideration of community benefits in all relevant procurement activity and use these to deliver wider benefits for the communities which we serve. Section 4 of this Report provides an overview of our approach to this.
- 3.6.7 Our procurement processes are applied in a manner which facilitates the involvement of small and medium-sized enterprises (SME), Supported Business and third sector bodies. We continue with our membership of the Supplier Development Programme (SDP) which consists of Local Authorities, Scottish Government and a range of other public bodies working together to support SMEs in all aspects of tendering. During the reporting period, the Procurement Team attended national Meet the Buyer events.
- 3.6.8 The Procurement Team continues to interact with suppliers and undertakes early market engagement in relevant tender activity to ensure the success of relevant projects. This involves the use of the Prior Information Notice to alert the market to forthcoming opportunities and holding supplier briefing days as required.
- 3.6.9 The SFRS continues to successfully use project bank accounts (PBA) in relevant procurement activity. Project Bank Accounts are designed to ensure sub-contractors receive payment at the same time as main contractors in relevant procurement activity, typically construction.
- 3.6.10 Our procurement activities continue to promote and explore opportunities to engage with the Supported Business and Third Sector. Although no new contracts were awarded within the reporting period, there was spend of approximately £38,000 excl. VAT with this sector through existing arrangements. Section 5 of this Report details our spend with Supported Business.

- 3.6.11 The SFRS is an Accredited Living Wage employer and through our procurement activity, we recognise that inviting suppliers to adopt fair working practices will reduce inequalities and develop a more inclusive and sustainable society. We continue to ensure that all relevant procurement activity includes criteria to address Fair Work Practices. We are committed to developing our requirements further to include mandating the payment of the Real Living Wage where it is relevant and proportionate.
- 3.6.12 The SFRS continues to consider Equality and Diversity in all relevant procurement activity and observes the requirement to comply with the Equality Act 2010 and the 'General Duty'. Completion of an Equality and Diversity Impact Assessment is undertaken and where appropriate provision is included in the conditions of contract, specification, and contract award criteria, with performance measured through management of the contract.
- 3.6.13 SFRS has recently achieved gold status in Stonewall UK workplace Equality Index, which is the benchmarking tool for employers to measure their progress on LGBTQ+ inclusion in the workplace. Procurement continues to work with directorates and end users to ensure that our contractors share a similar commitment.
- 3.6.14 The SFRS recognises the importance of ensuring that it continues to comply with the Health and Safety at Work Act 1974 and that our contractors are familiar with this legislation, understand their responsibilities and operate safe systems of work. The SFRS continues to check and monitor contractors understanding of their responsibilities. For relevant contracts, the SFRS addresses specific Health and Safety issues as they relate to the contract requirement. Relevant contractors are also required to demonstrate and ensure compliance with the CDM Regulations 2015.

- 3.6.15 The SFRS continues with its membership of the Scottish Fair-Trade Forum, and our standard procurement process includes consideration of what Fair Trade provisions or equivalent could apply appropriately in the delivery of the contract provision. Our Soft Facilities management contractor, Sodexo, has a similar commitment to Fairtrade.
- 3.6.16 SFRS Procurement Team continues to support to support Community Wealth Building Projects through attendance at Procurement Anchor Organisations progress meetings as required.
- 3.6.17 We continue to procure timber for use in carbonaceous training facilities with all timber products supplied by our contractor is certified as being sourced from legal and sustainable sources. Timber supplied to the SFRS must be accredited to meet either the Forest Stewardship Council (FSC) or the Program for the Endorsement of Forest Certification (PEFC). Conformity to this requirement is monitored throughout the contract duration.

3.7 Climate Change

- 3.7.1 The SFRS support the Scottish Government's goal to become net zero by 2045 and SFRS has pledged to cut carbon emission by 6% per annum until 2030 which equates to an 80% overall reduction. The SFRS Sustainability Team champions climate emergency and waste management activity and oversee progress against our Climate Change Response Plan 2045 across the service. Our procurement processes reflect this commitment and the sustainability tools which are available within the Procurement Journey, assist in identifying risks and opportunities.
- 3.7.2 Procurement's ability to assist in delivery of the SFRS climate change objectives is an area which continues to evolve and the Procurement Team, working with colleagues involved in the User Intelligence Group process continue to monitor and scrutinise the external environment to ensure that the Service is aware of risks and opportunities.

3.7.3 Work continues with the decarbonisation of the SFRS light fleet, with 187 electric vehicles being utilised. Investment in our light fleet continues with electric car and vans purchases occurring within the reporting period. This investment continues to assist in supporting a reduction in the SFRS carbon emissions.

3.8 Cyber Security

3.8.1 Where contracts involve, or rely on the digital processing of information, the UIG process is required to ensure the relevant consideration to potential cyber risks and make recommendations to manage these appropriately. This requires consideration of legislative requirements, such as General Data Protection Regulation (GDPR) to ensure protection is in place when contractors process data on behalf of SFRS.

3.8.2 However, the SFRS recognise that this is an area for development and improvement. Internal procurement processes will be updated and take account of recommendations from the cyber security internal audit, whose outcome is due soon.

4. COMMUNITY BENEFITS SUMMARY

4.1 Section 18(2)(d) of the Procurement Reform (Scotland) Act 2014 states that it is mandatory for an annual procurement report to include “a summary of any community benefit requirements imposed as part of a regulated procurement that were fulfilled during the year covered by the report”.

4.2 Delivery of Community Benefits is a key aspect of the Scottish Government’s drive to achieve a range of national and local outcomes. Community benefit requirements are defined in the Procurement Reform (Scotland) Act 2014 as a contractual requirement imposed by a contracting authority relating to:

- i. training and recruitment;
- ii. availability of sub-contracting opportunities;
- iii. or which is otherwise intended to improve the economic, social, or environmental wellbeing of the authority's area in a way additional to the main purpose of the contract in which the requirement is included.

4.3 Section 25 of the Procurement Reform (Scotland) Act 2014 mandates that all contracting authorities “must consider whether to impose community benefit requirements as part of the procurement” when the estimated contract value is greater than or equal to £4,000,000. However, as stated in SFRS Standing Orders for the Regulation of Contracts, we aim to consider community benefit requirements in procurement exercises with a value greater than £1,000,000 where deemed relevant and within its procurement governance processes and procedures, the SFRS has embedded the requirement for community benefits to be considered where appropriate.

4.4 The SFRS Procurement Strategy clearly states the organisation's commitment to the inclusion and consideration of Community Benefits in all relevant procurement activity.

4.5 Improvement is required in the area of recording and reporting community benefits to ensure greater consistency in the manner in which outcomes and deliverables are reported. Measures to address this will be proposed in contract management audit action plan.

4.6 Robertson Facilities Management (RFM) were successful in being awarded the contract for Hard Facilities Management in financial year 2021/22 and have committed to significant community benefits activity, which is summarised in [Appendix Bi](#) and [Appendix Bii](#) of this Report.

4.7 Morgan Sindall was appointed to undertake a number of station refurbishments during the reporting period. Details of targets / outcomes across common areas in these projects is detailed in [Appendix Biii](#). Detail relating to Dingwall Fire Station is detailed in [Appendix Biv](#).

4.8 Fire Retardant Bedding

Contract provision for Fire Retardant Bedding, which was awarded in a previous reporting period continues within the current reporting period. The SFRS continues to work closely with local communities and partners to identify those most at risk of unintentional harm within their home. Many of the most vulnerable members of our communities can have underlying health conditions, mobility issues or a dependency to drugs and/or alcohol, this impacting their judgement and lifestyle choices. The SFRS is focussed on prevention activity to target those most at risk, to reduce fire casualties and fatalities, and support intervention activity designed to improve outcomes for our communities across Scotland. The supply of fire-retardant textiles can be an effective solution to reduce or mitigate the risk of careless or accidental disposal of smoking materials.

4.9 Fair Work / Social Value

The SFRS is a Living Wage Accredited Employer and is committed to working with our contractors to ensure the same commitment to fair working practices. In all relevant procurement exercises, there is provision included within the invitation to tender for those organisations who participate in our procurement activity to highlight their commitment. The SFRS utilise UK national frameworks (Crown Commercial Services / NFCC Procurement / UK National Consortia) which account for the requirements of The Social Value Act 2012, these being broadly similar to the sustainable procurement duty as contained within The Procurement Reform (Scotland) Act 2014 inclusive of the requirement to consider community benefits / fair work.

Relevant contracts are highlighted in [Appendix Ai](#) and [Appendix Aii](#).

4.10 Donations

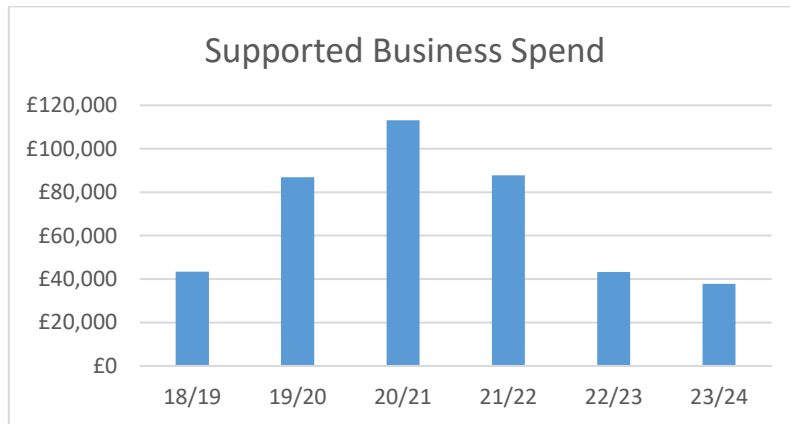
The SFRS continues to donate redundant operational items and vehicles to the Scottish Emergency Rescue Association (SERA) and Fire Aid who continue their work in Ukraine and developing countries. This has included rescue pump appliances and ladders, structural fire fighting PPE, fire fighting branches and hose, hydraulic rescue equipment and medical products. An example of how such vehicles, equipment and PPE, which would normally have been discarded, have been utilised in a manner in which to extend their life cycle.

5. SUPPORTED BUSINESS SUMMARY

- 5.1 Section 18(2) (e) of the Procurement Reform Act requires organisations to include a “summary of any steps taken to facilitate the involvement of supported businesses in regulated procurement during the year covered by the report”.
- 5.2 A supported business is defined in Regulation 21 of The Public Contracts (Scotland) Regulations 2015 and means “an economic operator whose main aim is the social and professional integration of disabled or disadvantaged persons and where at least 30% of the employees of the economic operator are disabled or disadvantaged persons.
- 5.3 SFRS recognise that the inclusion of Supported Business in SFRS procurement activity is a key aspect in delivering its Sustainable Procurement Duty and have a clear commitment to this contained within its Procurement Strategy.
- 5.4 Although no new contracts were awarded during the reporting period, spend of £37,750 continued on existing arrangements as detailed in the table below:

Supported Business	Value (£) Excl. VAT	Supplies
Haven Products Limited	£14,452	Clothing
Ulster Supported Business	£9,922	Trauma Bags
Lady Haig Poppy Factory	£5,426	Poppy Wreaths
City Building (contracts)	£7,264	Mattresses
Dovetail Enterprises	£686	Upholstery Repairs
Total	£37,750	

5.6 The following table highlights the level of spend with supported business over the past 6 years:



6. FUTURE REGULATED PROCUREMENT

6.1 Section 18(2)(f) of the Procurement Reform (Scotland) Act 2014 states it is mandatory that an annual procurement report must include “a summary of the regulated procurements the authority expects to commence in the next two financial years.”

Regulated procurement reflects contracts over £50k in value for goods and services or over £2m in value for public Works (excluding VAT).

6.2 Future regulated procurements have been identified via the following means:

- Current contracts on the SFRS contracts register that will expire and need to be extended or re-let over the next two years;
- New procurements identified via future work plans provided by SFRS Directorates;
- New procurements identified via anticipated work plans for service transformation;
- Projects identified from Capital Programme approved by the Board of SFRS.

6.3 A full list of procurements which are anticipated to be carried out in the next two financial years is detailed in [Appendix C](#).

6.4 Contracts which are worth less than the £50k or £2m thresholds are known as “Non-Regulated” procurement. This has also been included to provide transparency of this area of expenditure.

6.5 This Section reflects the range of Goods, Service or Works contracts which, the SFRS reasonably expects to tender either in financial year 2024-25 or 2025-26. Whilst SFRS can forward forecast and anticipate a number of contract renewals, the SFRS forward work programme in this Section 5 (both the number of Regulated procurement projects and the estimated £ value) is dynamic and subject to variation annually.

6.6 Emerging or changing business needs and availability of funding or capital to support investment activity also influence when projects may be progressed. In some cases, the SFRS has yet to take a decision whether to exercise an option to extend an existing contract or to retender. The decision-making process will include consideration of the procurement route options (including collaborative government contracts) which the SFRS could take, and the duration of any new contract.

6.7 The appendix lists potential future Goods or Service contracts on the basis of the estimated annual value – this is on the basis that decisions about the duration of the forward contracts are generally confirmed closer to the date of any Contract Notice advertisement.

7. SPEND ANALYSIS

7.1 Procurement Spend

7.1.1 Total non-salary spend for the reporting period (1 April 2023 – 31 March 2024) was approximately £97.06 million (exclusive of VAT) which can be broken down as follows:

Category of Spend	Value (£) Million
In-Scope Spend	84.29
Out of Scope Spend	12.23
Below £4,000	0.54
Total	97.06

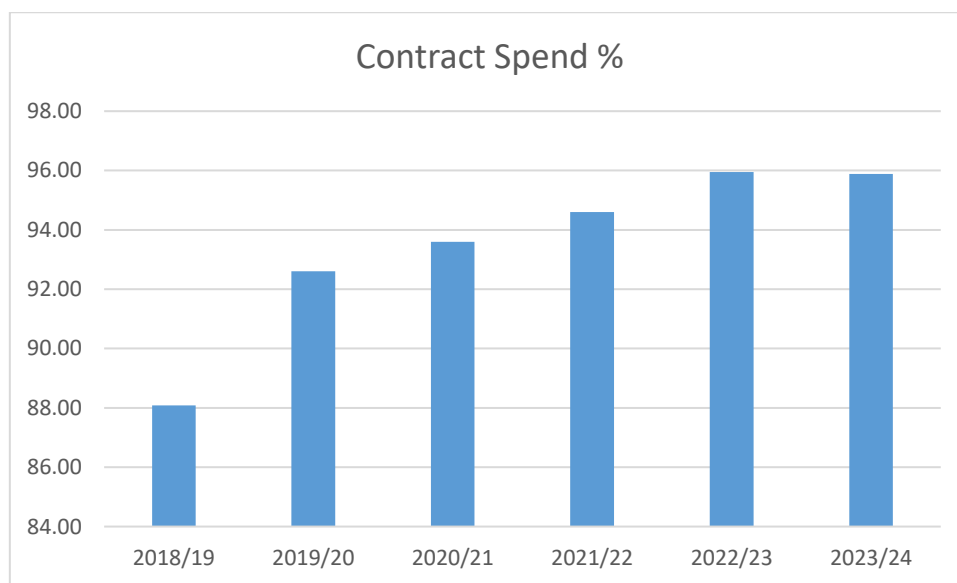
Notes:

- i. “Out of Scope” spend includes payments to local authorities, pension authorities, government bodies, etc.
- ii. “In-scope spend” is spend which the organisation can directly influence through the co-ordination and regulation of the SFRS procurement activity.
- iii. Below £4,000 spend amounted to £0.54million. This amount was excluded from the final analysis of spend as shown in the table in paragraph 7.1.2, as it was undertaken in accordance with relevant procurement guidance regarding below £4,000 spend.
- iv. Purchase Card spend of approximately £0.17million is included in the above total. This spend is monitored on a monthly cycle to ensure use is consistent with the Purchase Card Policy.

7.1.2 In-scope spend can be broken down as follows:

	1 April 23 – 31 March 2024	
Category of Spend	Value (£) Million	%
Contract Spend	80.82	95.88
Non-Contract	3.47	4.12
Total	84.29	100.00

7.1.3 The table below highlights contract spend over the past six reporting periods:



7.1.4 The following table highlights the change in non-contract spend over the past six reporting periods in monetary and percentage terms:

Financial Year	18/19	19/20	20/21	21/22	22/23	23/24
Non-Contract (£)	8.30m	5.50m	5.00m	4.40m	3.71m	3.47m
Spend in scope (£)	69.66m	74.37m	78.10m	81.64m	91.67m	84.29m
Non-contract (%)	11.92%	7.40%	6.40%	5.40%	4.05%	4.12%

7.1.5 A total of 828 suppliers were used in the reporting period across the in-scope spend, which is broken down as follows:

Category	Numbers of Suppliers
Contract	196
Non-contract	194
Below £4,000	438
Total	828

7.1.6 Contract spend against the top fifty supplier's amounts to 91% of total contract spend.

7.1.6 Non-contract spend against the top fifty suppliers amount to 67% of total non-contract spend and the category breakdown of this is shown in the table below:

Category Breakdown of Top 50 Non-Contract Supplier Spend			
Category	£	%	No. of Suppliers
ICT	£918,478	26.45	5
Fleet	£440,450	12.68	17
Corporate	£427,832	12.32	9
PPE / Equipment	£389,384	11.21	15
Property	£156,632	4.51	4
	£2,332,776	67.17%	50

7.1.7 Measures are currently progressing to address £900,000 (25%) of the non-contract amount. Remaining areas of non-contract spend continues to be analysed to understand how best this can be addressed, either through existing contract provision or new contracts.

7.1.8 Below £4,000 spend decreased slightly from £0.61million in the previous reporting period to £0.53million in financial year 2023/24.

7.1.9 Below £4,000 continues to be analysed to see how best it can be undertaken in a manner which supports adherence to current procurement governance and support spend with local SMEs and other procurement initiatives linked to Local Community Wealth Building initiatives.

8. FURTHER INFORMATION

For further information on our annual report or any other information on the procurement work that we are doing in SFRS, please contact:

Lynne McGeough

Head of Finance and Procurement

Lynne.McGeough@firescotland.gov.uk

APPENDIX Ai – Regulated Procurement Awarded, 1 April 2023 – 31 March 2024

Reference	Contract: * indicates contract / framework with Fair Work/Social Value provision	Suppliers	Procedure	Total Contract Value	Contract Start Date	Contract Expiry Date	Contract Expiry Date (inclusive of any extensions)
3C-028-2324	Plant and High Reach Appliance Instructor and Operator Training Services (Second Tender)	Argyll Plant Training and John MacDonald	Negotiated Procedure without Competition	£5,000,000	01/07/2023	30/06/2024	30/06/2024
T4C-037-2324	Vehicle Spare Parts and Workshop Consumables	Dingbro, Diamond Industrial Supplies, Prime Industrial Supplies, Scania, Angloco, Volvo, Arnold Clark Kia, Western Commercial Mercedes, AM Phillip, Emergency One, Mitchell Diesel, Norscot Truck and Van, Rosenbauer, Terberg MAN Diesel	Framework	£4,500,000	05/04/2024	04/04/2028	04/04/2028
F4A-021-2223	Light Pumping Appliance*	Emergency One (UK) Ltd	Framework	£2,655,053	20/12/2023	31/03/2026	20/12/2029
T3C-100-2223	Rostering System Services / Software as a Service	Gartan Technologies	Open	£2,421,300	01/04/2024	31/03/2031	31/03/2033

Reference	Contract: * indicates contract / framework with Fair Work/Social Value provision	Suppliers	Procedure	Total Contract Value	Contract Start Date	Contract Expiry Date	Contract Expiry Date (inclusive of any extensions)
V5C-004-2324(b)	Extended Support for CAD	Motorola Solutions	Negotiated Procedure without Competition	£2,268,352	25/07/2023	31/12/2024	31/12/2024
N/A	Newcraighall Fire Station - refurbishment construction works*	Morgan Sindall	Framework	£2,158,879	12/02/2024	13/12/2024	13/12/2024
V5C-004-2324(a)	CCMS Extended Support (Vision & ICCS)	SSS Public Safety Limited	Negotiated Procedure without Competition	£1,520,151	01/04/2023	31/03/2024	31/03/2024
F2A-015-2223	Provision of Engineering Inspection Services*	British Engineering Services Limited	Call Off from Framework	£1,226,230	01/04/2023	31/03/2026	31/03/2027
4C-055-2324	Ultra-Light Pumps and White Fleet 4x4 Vehicles*	Ford Motor Co Ltd	Framework	£1,022,064	14/12/2023	On Completion	On Completion
F5A-071-2324	Provision of IT Peripherals*	Computacenter (UK) Ltd	Framework	£1,000,000	19/12/2023	18/12/2027	18/12/2027
F2C-033-2425	Lot 1 Repairable Ladders Riveted Type	Supply Plus Ltd	Framework	£1,000,000	07/01/2024	30/06/2027	30/06/2028
F2A-044-2223	Provision of Uniform and Workwear*	Clad Safety Ltd t/a HeroQuip	Framework	£897,510	13/06/2023	12/06/2026	12/06/2027
V3C-056-2324	Human Resource and Payroll System	Midland HR	Negotiated Procedure without Competition	£750,558	01/11/2023	31/10/2026	31/10/2026

Reference	Contract: * indicates contract / framework with Fair Work/Social Value provision	Suppliers	Procedure	Total Contract Value	Contract Start Date	Contract Expiry Date	Contract Expiry Date (inclusive of any extensions)
T3C-071-2122	Plant and High Reach Appliance Instructor and Operator Training Services (First Tender)	Angloco Limited	OJEU Open Procedure	£700,000	01/06/2023	31/05/2027	31/05/2027
F4C-091-2324	Light Fleet Capital 2324*	Arnold Clark	Framework	£657,646	23/02/2024	22/02/2027	22/02/2027
F4C-119-2324	Mercedes Benz CV eVito Vehicles*	Western Commercial (Mercedes Benz)	Framework	£651,222	10/12/2023	10/11/2026	10/11/2026
F3A-041-2324	Provision of General Office Supplies*	Lyreco UK Limited	Framework	£600,000	24/07/2023	23/07/2026	23/07/2027
V4C-042-2324	Heavy Appliance Annual Inspections and Related Services	Logistics UK	Negotiated Procedure without Competition	£550,000	11/09/2023	11/09/2027	11/09/2027
F2A-040-2324	Provision of Water Rescue PPE	Safequip Ltd	Framework	£500,000	01/12/2023	30/11/2026	30/11/2027
F4C-091-2324	Light Fleet Capital 2324*	Western Commercial (Mercedes Benz)	Framework	£409,163	23/02/2024	22/02/2027	22/02/2027
F5A-090-2324	Provision of Boomi Software and Professional Services*	Phoenix Software	Framework	£404,811	14/03/2024	13/03/2027	13/03/2027
F4C-045-2223	Tactical Rope Rescue Vehicles*	Angloco	Framework	£304,080	20/12/2023	31/03/2025	31/03/2027
F4C-045-2223	Line Rescue Vehicle*	Angloco Limited	Framework	£304,080	20/12/2023	On Completion	On Completion

Reference	Contract: * indicates contract / framework with Fair Work/Social Value provision	Suppliers	Procedure	Total Contract Value	Contract Start Date	Contract Expiry Date	Contract Expiry Date (inclusive of any extensions)
3C-102-2324	Finance System Interim Solution	Technology One	Negotiated Procedure without Competition	£300,000	01/04/2023	Recurring until new contract in place	Recurring until new contract in place
NP5A-067-2324	Provision, Installation and Support of Firelink Devices and Accessories	Airwave Solutions Ltd	Home Office Contract	£290,781	17/11/2023	16/11/2026	16/11/2026
F5A-020-2324	Provision of Cisco ELA*	Insight Direct UK Limited	Framework	£254,028	08/12/2023	07/12/2025	07/12/2026
F2C-033-2425	Lot 3 Unrepairable Ladders (Swagged Type)	Supply Plus Ltd	Framework	£250,000	07/01/2024	30/06/2027	30/06/2028
F6A-010-2324	Provision of Asbestos Related Services*	Various	Framework	£240,000	05/02/2024	13/12/2027	13/12/2027
F2A-088-2324	Provision of Medical Supplies	Aero Healthcare Ltd	Framework	£200,000	08/03/2024	07/03/2027	07/03/2028
T3C-120-2122	Health and Wellbeing Management System	Softcat/Cority	Framework	£172,317	05/05/2023	04/05/2028	04/05/2028
V2B-017-2324	Provision of Hapsite Smart Plus Maintenance Services	Inficon Ltd	Negotiated Procedure without Competition	£154,542	04/06/2023	04/05/2026	04/05/2027
V3A-033-2324	Membership of LGA National Joint Council: Pay Negotiation Services	LGA National Joint Council	Negotiated Procedure without Competition	£150,000	17/07/2023	17/07/2028	17/07/2028
F2A-082-2324	Provision of Defibrillators	Imperative Training Limited Defibshop	Framework	£130,080	19/02/2024	18/02/2027	18/02/2028

Reference	Contract: * indicates contract / framework with Fair Work/Social Value provision	Suppliers	Procedure	Total Contract Value	Contract Start Date	Contract Expiry Date	Contract Expiry Date (inclusive of any extensions)
NP5A-098-2324	Provision of Multi-Functional Devices	Apogee Corporation	Negotiated Procedure	£120,000	01/04/2024	30/06/2025	30/06/2025
V2B-036-2324	Provision of Re-certification of Powered Respirator Protective Suits	Respirex International Ltd	Negotiated Procedure without Competition	£95,400	08/08/2023	When recertification complete	When recertification complete
F2A-003-2324	Supply of Self Heating Meals and Beverages*	Hot Pack International	Call Off from Framework	£72,000	01/05/2023	30/04/2026	30/04/2027
F3A-043-2324	Provision of Interim IT Staff Services*	Venesky-Brown Recruitment Ltd	Call Off from Framework	£57,150	09/08/2023	09/02/2024	Variable
N3C-092-2324	Consultation Services	Consultation Institute	Framework	£56,375	11/03/2024	21/10/2024	31/10/2024
Q5A-045-2324	Provision of Test Equipment Kits & Software	MCS Test Equipment t/a Test Equity	Quotation	£51,927	15/12/2023	One Off Purchase	One Off Purchase
F3A-097-2324	Provision of Geodemographic Dataset	CACI Limited	Framework	£50,784	30/11/2023	29/11/2023	28/11/2027

Reference	Contract: * indicates contract / framework with Fair Work/Social Value provision	Suppliers	Procedure	Total Contract Value	Contract Start Date	Contract Expiry Date	Contract Expiry Date (inclusive of any extensions)
Q3C-110-2223	External Physiotherapy Services	Physicare Ltd; Keys Physiotherapy; Glasgow Premier Physiotherapy Ltd; Paisley Physiotherapy Centre; Orkney Physiotherapy; Heal Physiotherapy Limited; FASIC; Physiofocus Limited; Inverclyde Physiotherapy; Phillip Yeates Physiotherapy; Ascent Physio.	Open	£50,000	01/11/2023	31/10/2025	31/10/2027
F2A-001-2324	Provision of Firefighting Foam*	Angus Fire Ltd	Framework	£50,000	1/11/2023	31/12/2024	31/12/2024
F3C-027-2324	Temporary Staff*	Venesky Brown, ASA Recruitment, Harvey Nash, Lorien Resourcing, Blue Arrow, Brightwork, Pertemps	Framework	Subject to individual call-offs are placed	12/04/2023	12/04/2027	12/04/2027

APPENDIX Aii – Non-Regulated Procurement, 1 April 2023 – 31 March 2024

Reference	Contract: * indicates contract / framework with Fair Work/Social Value provision	Suppliers	Procedure	Total Contract Value	Contract Start Date	Contract Expiry Date	Contract Expiry Date (inclusive of any extensions)
3C-103-2324	Pension Fund Consolidation	Strathclyde Pension Fund	Direct Award	£7,000,000 p/a	01/04/2024	Recurring	Recurring
N/A	Galashiels Fire Station - Refurbishment construction works*	Morgan Sindall	Framework	£1,876,978	12/02/2024	20/12/2024	20/12/2024
N/A	Dingwall FS - Reconfiguration, Refurbishment and Roof Replacement*	Morgan Sindall	Framework	£1,441,936	22/01/2023	08/10/2024	08/10/2024
N/A	Salen Community Fire Station - Refurbishment Construction Works	Robertson FM	Open procedure	£991,918	11/01/2024	07/06/2024	07/06/2024
N/A	Liberton Fire Station - Design Services	Mott MacDonald	Framework	£620,298	07/01/2024	25/11/2027	N/A
N/A	Dalkeith Fire Station - Design Services including Site Appraisal	Mott MacDonald	Framework	£518,712	27/03/2024	19/08/2027	N/A
N/A	Galashiels Fire Station - Refurbishment pre-construction design services*	Morgan Sindall	Framework	£206,538	28/07/2023	13/10/2023	22/12/2023
N/A	Newcraighall Fire Station - Refurbishment pre-construction design services*	Morgan Sindall	Framework	£155,216	22/05/2023	27/10/2023	22/12/2023

Reference	Contract: * indicates contract / framework with Fair Work/Social Value provision	Suppliers	Procedure	Total Contract Value	Contract Start Date	Contract Expiry Date	Contract Expiry Date (inclusive of any extensions)
N/A	Galashiels Fire Station - Refurbishment professional Services*	Atkins Realis	Framework	£135,603	01/09/2023	23/05/2024	20/12/2025
N/A	Dingwall FS - Professional Services*	Faithful & Gould	Framework	£128,144	01/06/2023	25/05/2025	25/05/2025
N/A	Dingwall FS - Design Services*	Morgan Sindall	Framework	£105,446	19/05/2023	09/08/2023	20/11/2023
N/A	Newcraighall Fire Station - Refurbishment professional Services*	Atkins Realis	Framework	£98,180	04/09/2023	31/05/2025	13/12/2025
N/A	Salen Community Fire Station - Refurbishment Professional Services*	Atkins Realis	Framework	£58,064	04/01/2023	On Completion	On Completion
V5A-052-2324	Provision of Call Touch	Zetron Limited	Direct Award	£48,553	01/10/2023	30/09/2024	30/07/2024 Extended to 31/03/2025
Q3C-114-2223	Provision of Medical Equipment Calibration Services	P&A Medical Ltd	Quotation	£47,790	01/12/2023	30/11/2026	30/11/2026
Q5A-029-2324	Provision of CybSafe Licences	Softcat plc	Quotation	£42,240	31/07/2023	30/07/2024	30/07/2024
Excl-047-2324	Provision of External Legal Services	Gilson Gray	Direct Award	£42,000	04/01/2023	31/03/2024	As required for continued support
Q3C-060-2223	PPFT Resourcing Interim Staff*	Lorien Resourcing	Framework	£41,355	03/03/2023	30/06/2023	
Q3C-030-2324	Independent Confidential Reporting Line	Safecall Ltd	Quotation	£40,241	18/12/23	17/12/26	17/12/2026

Reference	Contract: * indicates contract / framework with Fair Work/Social Value provision	Suppliers	Procedure	Total Contract Value	Contract Start Date	Contract Expiry Date	Contract Expiry Date (inclusive of any extensions)
F3A-027-2122	PTFAS Interim Staff Project Manager*	Lorien Resourcing Limited	Call Off from Framework	£40,000	01/09/2023	30/11/2023	31/03/2023
Q3C-077-2324	Provision of Manikins for Naloxone Training	Laerdal Medical Ltd	Quotation	£39,400	12/01/2024	10/01/2025	10/01/2025
F5A-008-2324	Provision of Qlikview Maintenance	Softcat PLC	Framework	£37,057	01/04/2023	31/03/2024	30/03/2024
F3A-041-2324	Provision of Photography Services*	APS Group	Framework	£36,000	04/08/2023	03/02/2024	03/08/2024
N/A	West SDA Hamilton: Occupational Health Accommodation: redevelopment of GF Modular Building	Atkins Realis	Framework	£35,000	06/11/2023	On Completion	N/A
F3A-002-2324	Provision of Interim Staff IT Staff Services*	ASA Recruitment Ltd	Framework	£32,515	17/04/2023	28/06/2023	28/06/2023
Q5A-015-2324	Provision of AutoDesk Licences	Insight Direct UK Ltd	Quotation	£29,633	25/08/2023	24/08/2027	24/08/2027
F3A-075-2324	Provision of Interim IT Staff Services*	Venesky Brown Recruitment	Framework	£29,250	19/02/2024	18/08/2024	Variable
Q5A-062-2324	ICT Training Requirements	QA Limited	Quick Quote	£28,515	14/11/2023	31/03/2024	31/03/2024
Q5A-073-2223	Technical Advisors	Actica Consulting	Quotation	£27,190	03/01/2023	On award of NMS	
N/A	Ardrossan Fire Station - Internal Alterations to Welfare Facilities - Design Team	Atkins Realis	Framework	£26,109	07/02/2024	On Completion	N/A
F5A-053-2324	Provision of Interim I.T Staff Services*	Venesky Brown Recruitment Ltd	Framework	£25,200	01/10/2023	31/03/2024	Variable

Reference	Contract: * indicates contract / framework with Fair Work/Social Value provision	Suppliers	Procedure	Total Contract Value	Contract Start Date	Contract Expiry Date	Contract Expiry Date (inclusive of any extensions)
Q3C-074-2324	Provision of Pre-Hospital Trauma Life Support Training	NorWest Medical Ltd. T/A Event Safety Group	Quotation	£24,960	01/01/2024	31/12/2025	31/12/2027
N/A	Salen Community Fire Station - Station Refurbishment - Feasibility Stage	Faithful & Gould	Framework	£22,055	25/05/2023	31/03/2023	31/03/2023
NC5A-100-2324	Provision of Maintenance Cover for the Main Telephony Switch at Edinburgh OC	Getronics Services UK Ltd	NCA	£21,205	01/04/2024	31/03/2025	31/03/2025
30-061-2324	Skills for Justice Membership	Skills For Justice	NCA	£20,000	16/10/2023	15/10/2025	15/10/2025
F3C-089-2223	Provision of Interim Health and Wellbeing Practitioner (additional call-off)	Search Recruitment Group	Framework	£18,900	22/08/2023	22/11/2023	22/11/2023
Q5A-069-2324	Provision of Options Appraisal Report & Recommendation on Single UC Solution	Farrpoint Ltd	Quotation	£18,750	08/01/2024	04/03/2024	04/03/2024
F3A-032-2324	Provision of Interim I.T Staff Services*	Venesky-Brown Recruitment Ltd	Framework	£18,600	29/06/2023	10/08/2023	Variable
F5A-050-2324	Provision of Lucid Suite Renewal	Computacenter	Framework	£16,344	29/09/2023	28/09/2024	28/09/2024
Q5A-057-2324	Provision of Protective Cases and Screen Protectors	Insight Direct UK LTD	Quick Quote	£11,377	03/11/2023	02/11/2024	02/11/2024

Reference	Contract: * indicates contract / framework with Fair Work/Social Value provision	Suppliers	Procedure	Total Contract Value	Contract Start Date	Contract Expiry Date	Contract Expiry Date (inclusive of any extensions)
Q5A-084-2324	Provision of ManageEngine Licences	Insight Direct UK	Quotation	£10,390	12/03/2024	12/03/2025	12/03/2025
Q4C-012-2324	Pod Refurbishment	A Gray & Sons	Quotation	£9,450	28/04/2023	01/07/2023	
F3A-083-2324	Provision of Interim Professional Staff Services*	Venesky Brown Recruitment	Framework	£7,745	19/02/2024	10/05/2024	28/06/2024
Q3A-118-2223	Provision of Permanent Portfolio Office Programme Manager	Hays Specialist Recruitment	Quotation	£7,492	16/11/2023	When Complete	When Complete
Q2A-058-2324	Provision of BA Sector Command and Control Boards	Kenwil Ltd	Quotation	£7,360	20/11/2023	Upon Delivery and acceptance by SFRS	20/01/2024
Q5A-014-2324	Renewal of Sharegate Licences	Softcat PLC	Quotation	£7,125	01/07/2023	30/06/2023	30/06/2023
Q4C-013-2324	Appliance Bodywork Repair	A Gray & Sons	Quotation	£7,061	09/05/2023	01/06/2023	
Q3A-079-2324	Provision of Business Cards	Visage Print Limited	Quotation	£7,000	25/04/2024	24/04/2028	24/04/2028
Q3C-054-2324	Audiometry and Spirometry Training for Five Staff	Albacare	Framework	£5,784	20/11/2023	25/11/2023	25/11/2023
F5A-025-2324	Provision of Easy SPC Charts Licence	Computacenter (UK) Ltd	Framework	£5,373	27/06/2023	26/06/2024	26/06/2024
Q3A-051-2324	Provision of Credit Checking Facility	Creditsafe Business Solutions Limited	Quotation	£4,999	01/02/2024	31/01/2027	31/01/2028

Reference	Contract: * indicates contract / framework with Fair Work/Social Value provision	Suppliers	Procedure	Total Contract Value	Contract Start Date	Contract Expiry Date	Contract Expiry Date (inclusive of any extensions)
Q3A-066-2324	Provision of Permanent Senior Project Manager and Senior Business Analyst	Eden Scott Ltd	Quick Quote	£4,900	29/11/2023	When Complete	When Complete
Q3C-056-2223	Provision of Fitness Qualification Training	Study Active Limited (Lot 1) Pegasus Training Ltd (Lot2)	Quotation	£4,263	08/03/2023 29/01/2024	07/03/2024	07/03/2024
N/A	Galashiels Fire Station - Refurbishment construction works	Sportsafe	Quote	£2,806	19/02/2024	20/12/2024	20/12/2024
N/A	Dundee ARC: CSCA for new fuel tank	Atkins Realis	Framework	£2,719	07/11/2023	31/12/2023	31/03/2024
N/A	Portlethen Training Centre: CSCA for new fuel tank	Atkins Realis	Framework	£2,719	07/11/2023	31/12/2023	31/03/2024

APPENDIX Bi – Summary of Robertson Facilities Management Community Benefits Action Plan

Contract Term – 1 April 2022 – 31 March 2030 (inclusive of extensions)

Anticipated Contract Value - £132 million

Ref	Robertson Facilities Management Community Benefits Action Plan	Community Benefits Commitment			
	Activity		Year 1	Year 2	Notes
1	Scottish Fire and Rescue Community Benefit Plan Develop in collaboration with SFRS a mechanism for reporting CB		Ongoing	Ongoing	Reported monthly with annual report submitted
Supply Chain Management					
2	Total percentage of sub-contracted work to be allocated to TSOs (Third Sector Organisations) within your supply chain Integration of third sector personnel utilising "As One" approach Assess suitability of VCSEs to become partners Adoption of circular economy initiatives by VCSE partners Ensure inclusion of VSCE partners in project bid opportunities Inclusion of further education establishments to highlight potential opportunities to local suppliers	2.00%	Ongoing	Ongoing	RFM exploring how we can use TSOs in our supply chain and met with some TSOs that may be suitable at the National Meet the Buyer Event. There is however low opportunity within the contract. Potential TSOs- Access Technology Co, Scotland's Bravest, potential for training social enterprises to deliver training to staff/ sub-contractors. Established contact with BASE (British Association for Social Enterprise).
	Provision of expert business advice to TSOs and SMEs in the supply chain (e.g. financial advice / legal advice / HR advice/HSE - Building for Growth Programme, workshops, Construction Specific Learning events etc.) Engage with supply chain partners to understand the key requirements Work with internal subject matter experts to develop range of packages covering the required topics Develop a calendar of events Market this offer to SME and TSOs	2600 Hours	1050hrs	1050hrs	Pre-start meetings, H&S meetings, and O&M manual meetings. Subcontractor forum held in April, providing advice to existing subcontractors. As a lead partner and 'Gold level' member of the Supply Chain Sustainability School (SCSS) we provide our supply chain with free CPD-accredited e-learning modules and training workshops. SHE development programme rolled out to suppliers.

	Commence with workshops				
4	Meet the buyer' events held to highlight local supply chain opportunities	640 Hours	158hrs	158hrs	Meet the Buyer event held in Stirling April 2024. National Meet the Buyer event attended June 2024. (20 and 4 prep for Hampden, 16 staff for Stirling event x3 hours. 16 staff 2 hours travel. 16 staff 1 hour prep). Meet the Buyer North event to be attended in September 2024.
	Continue to engage with SDP				
	Identify the key regional growth areas (highest level of RFM growth)				
	Confirm location for Meet the Buyer				
	Confirm Date for Meet the Buyer				
	Develop calendar of Meet the Buyer events				
	Year 1 –Regional SFRS Meet the Buyers (x3 North, East and West)				
	Year 2–National SFRS Meet the Buyer				
Year 3 - Regional SFRS Meet the Buyers (x3 North, East and West)					
5	Total percentage of subcontracted work to be allocated to SMEs through the contract	75.00%	81.00%	81.00%	achieving over the target
	Develop on the CAFM a tracking mechanism				
	Report on a monthly basis the number of SME s both number and spend				
	Develop further the following meet the buyer events and workshops				
Carbon					
6	Carbon and other pollutant savings from energy efficiency measures against baseline (e.g. REEB)	5000 Tonnes	Currently under review with RFM Operations and Energy teams	Currently under review with RFM Operations and Energy teams	EV charging installs, boiler replacements, rewires, new windows, roof replacements, pump upgrades to variable speed, new automated LED lighting, solar panels. 89 panels installed so far on 4 sites = 6.72 tonnes of carbon. All new cars are electric 2no new saving 38tonnes.
	Establish the benchmark level				
	Identify programme of carbon reduction measures				
	Submit decarbonisation proposals to SRFS				
	Monitoring the saving proposed				
	Delivery of decarbonisation projects				
Report on RFM carbon emissions and track progress					
7	Road miles saved in delivery of the Contract through use of remote diagnostics or other technology-based solutions (against baseline)	50000 Miles	8420 miles	8420 miles	Travel time reduced in year 2 by 824hours through new planning method and use of local subcontractors. With trackers going into vans in 2024.
	Track the mileage through the CAFM				
	Measure the reduction through use of innovative technology				
	Report finding on annual basis				
8	Percentage of road miles driven using low or no emission staff vehicles involved in delivery of the Contract	100%	ongoing	ongoing	All company cars provided to staff are hybrid or electric. Evs after careful consideration weren't deemed viable. Now looking into hybrid models.
	Purchase the ULEV				
	Track the mileage through the Lex Analytics				

	Report monthly				
	Review Carbon Mobilisation Targets				
Waste Minimisation					
9	Hard to recycle waste diverted from landfill through specific recycling partnerships	98%	100%	100%	Waste Report provided from William Campbell Recycling
	Identify the key partners				
	Set up Waste system				
	Record and report quarterly				
Fair Work Practices					
10	Number and type of initiatives to be put in place to reduce the gender pay gap for staff employed in relation to the contract (describe and document initiatives) and measures taken to adopt the Scottish Government "Fair Work First" initiative	80 Expert Hours Per year	40 hours	90 hours	Gender Pay Gap Report 20hrs annually. Hours dedicated to GPG analysis, action plan, review/report; annual pay reviews, GPG review; NMW & RLW work. Devised and launched DE&I Strategy and associated policies. DE&I Campaign ran with pledges by staff 50 hours. Several diversity forums held and employer of choice forum. 6 monthly pay reviews held.
	Develop further initiatives to reduce the gender pay gap				
	Continue to improve the bonus gap				
	Where relevant engage with gender pay gap experts				
	Report back quarterly				
11	No. of employees on the contract that will be provided access for at least 12 months to multidimensional wellbeing programmes that include flexible working time arrangements; healthy nutrition options; physical health programmes; a health risk appraisal questionnaire	1306	1564	1564	Every employee is given access to programmes including Walk the Robertson Way, Flexible Working, the Wellbeing Forum, MHFA courses. We have an end-to-end approach driving different initiatives to improve overall wellbeing. Access to AXA Be Supported.
	Continue to offer the multidimensional wellbeing support to all staff for the duration of their employment				
13	Number of weeks of apprenticeships on the contract that will either be completed during the year or that will be supported by the Service Provider until completion in the following years, levels 2,3, or 4+	1560 weeks over 5 years	250 weeks	264 weeks	New apprentices commencing August 2024.
	Identify the apprenticeship requirements				
	Make connection with learning establishments ask				
	Identify the location to target - most youth unemployment				

	Commence with recruitment programme in line with training establishments				
	Monitor ongoing progress and report				
Social Impact and Elimination of Inequalities					
14	Donations or in-kind contributions to local community projects as a percentage of total planned services to be delivered	0.30% Donations per annum	TBC	£10,887.41	Donations are given through expert time given to complete tasks for good causes, parts and materials and cash donations.
	Agree chosen charity benefactor				The Fire Fighter Charity, Samaritans, SFRS Family Support Trust, Rett UK, Start Up Stirling, Fresh Start
	Identify community projects with SFRS				Defibrillator fitting, YVS portacabin donations and repairs, securing vandalised home, arson locks, plans for wellbeing garden, McDonald Rd subsidised labour, Eastern Promise
	Develop programmes to assist community development				Connections made with Regional Property Managers, YVS Leaders, Group Commanders,
	Develop and maintain register of charitable activity				Complete and updated monthly
15	No hours volunteering time to be provided to support local community projects (e.g. community benefit days)	545 Hours per year	TBC	561 hours	Volunteering is provided through curriculum support time to school and college pupils, support to unemployed individuals attending employability groups and staff volunteering for good causes
	SIM to develop Volunteering register				Complete + google form created
	SIM to work with SFRS to develop immediate community requirements				Connections made with Community Safety Advocates and Community Action Teams
	Support employee volunteering				2 days allowed per year plus mentoring time
	Develop and maintain a register of all volunteer activity				Complete and updated monthly
15	Support provided to help local community draw up a community engagement and development plan	345 Hours per year	346 hours	346 hours	Continuously meeting partners across Scotland to plan and discuss community engagement
	Identify regional community leads				DYW, Local Authorities, Colleges, SFRS contacts,
	Develop and initiate a community benefit plans with region support				Ongoing
	Identify, agree, and commence with a range of programmes to assist community development				Ongoing

	Measure and report on initiatives				Complete and updated monthly
17	Initiatives taken or supported to engage people in health interventions (e.g. stop smoking, obesity, alcoholism, drugs, etc) or wellbeing initiatives in the community, including physical activities for adults and children.	100 Hours per year	40hrs	104hrs	RFM SIM has organised activities such as mental health coffee mornings and Move More for Mental Health walks
	Identify and agree a range of initiatives to improve physical and mental wellbeing				Complete
	Target communities with the greatest need and roll out				Ongoing
	Develop comprehensive programmes that are evaluated regularly				Complete and updated monthly
18	Equality, diversity, and inclusion training to be provided both for staff and supply chain staff	100 Hours per year	Course was being developed with Robertson ED&I process being rolled out into year 2 of the contract	245.5hrs	ED&I training is provided to all staff
	Provision of training for all staff at Induction				eLearning & induction training completed by all staff
	Open invitation for supply chain partners to access RFM eLearning Portal				New Suppliers given access to online training via eLearning
	Develop and maintain attendance records				Records provided by training team
19	Initiatives to be taken to support older (50 years old +) disabled and vulnerable people to build stronger community networks (e.g. befriending schemes, digital inclusion clubs)	60 Hours per year	62hrs	72hrs	RFM have been supporting older, disabled, and vulnerable people in Fife, Stirling, Edinburgh, and Glasgow and hope to extend this to other areas of the country
	Identify partners to provide expertise in developing new initiatives				Partners - ASN schools, Forthbank Care Home, YVS, applied for digital inclusion volunteering
	Develop new programmes				Complete
	Continue to support initiatives for older, disabled, and vulnerable individuals				Ongoing partnerships
	Maintain register of initiatives developed and uptake				Complete and updated monthly

APPENDIX Bii – Robertson Facilities Management – Community Benefits – Hard Facilities Management – Highlights – 1 April 2022 – 31 March 2024

Donations

- Fundraising for Start Up Stirling Foodbank
- Easter eggs donated to local care home
- McDonald Road subsidised labour
- Sponsorship of Eastern Promise
- Donation of selection boxes to SFRS Santa Dash event
- Donation of kitchenware to Fresh Start Homelessness Charity
- Table purchased at SFRS FST St Andrews Ball
- Parts donated and repairs carried out to heaters in two YVS training rooms
- Parts donated and electricians installed five life-saving defibrillators installed at Fire Stations across Ayrshire and one in the community for YVS Methil
- Responded to request from Community Action Team in Methil to help secure an elderly resident's property after vandalism



Volunteering

- The Firefighters Charity Christmas fundraising
- Sorting donations at the Ayrshire Gift Giving Project
- Garden improvements for local care home
- Achievement Bute STEM event delivered
- Room painting for Barnardo's children's charity
- Litter picking in Stirling and Glasgow
- Staff mentoring for disadvantaged young people through MCR Pathways



Curriculum Support

- Careers talks and activities delivered at 16 schools
- Two STEM activities delivered to ASN schools
- Partnership with five colleges with 13 sessions delivered
- Three apprenticeship events supported
- Seven sessions delivered to employability groups



Supply Chain

- Meet the Buyer event held in Stirling to allow local businesses access to opportunities and onboarding information
- Subcontractor forum held in Stirling to bring together existing sub-contractors to communicate updates and provide advice about future work winning
- As members of the Supplier Development Programme, Robertson attended the National Meet the Buyer event meeting over 300 potential SMEs and Third Sector Organisations



APPENDIX Biii – Selected Summary of Morgan Sindall Fire Station Refurbishment

KPI Title	Target	Newcraighall Fire Station Outcomes	Galashiels Fire Station Outcomes
% of local labour within 20 miles	30%	55%	21%
% of local subcontractor only SME engagement	75% - 100%	70%	77%
% of local subcontractor only SME spend	50% - 75%	68%	66%
Waste reduction	0.032 tonnes per m ²	0.1559	0.1207
Faster Payments within 15 days	100%	100%	100%
Fair Payments within 19 days	100%	100%	100%
Local Labour within 20 miles	30%	55%	21%

APPENDIX Biv – Dingwall Fire Station

Scape Social Value Charter

Project Name: Dingwall Fire Station



Jobs	Target	TOM Ref.	Achieved
C1: % Local Labour	30% within 20 Miles	NT2	73%
No. of local direct employees (FTE)		NT1	
Workless Job Starts	1	NT3, NT4, NT5, NT6	TBC
Number of Work Placements		NT13	
Number of Work Experience Placements	1	NT12	2
No. of hours of support into work	8	NT7 NOW NT11	9
School engagement/STEM Hrs Donated	12	NT8	24
No. Apprentice weeks	1	NT10	6
Growth	Target	TOM Ref.	Achieved
P1: Supply Chain spend to Social Enterprise	1% Supply Chain Spend	NT14	N/A
P5: Payments within 15 days	100%		TBC at end of project
C2: % Local Spend	30% within 20 Miles	NT18	73%
C3: % SME Engagement	75% -100%		94%
C4: % Spend with Local SME	50%-75%	NT19	95%
Opportunities registered on Work Radar	all		Yes on LSC
Social	Target	TOM Ref.	Achieved
P3: Considerate Constructor Scheme	42		43
P4: CLOCS Standard	2 per criteria		N/A
Donations or in-kind contributions to local community projects	£700	NT28	£800
Environment	Target	TOM Ref.	Achieved

P2: Waste reduction

0.032 tonnes per m2

0.1762

P6: Pre-Manufactured Value

65%

TBC at end of project

Savings in CO2 emissions on contract achieved through de-carbonisation

NT31

C5: Setting Social Value Targets

Please identify up to five Social Value Targets, utilising the Scape National TOMs. These should reflect:

- The nature, scale and duration of the services we will be delivering to you.
- The accessibility of opportunities.
- Your value priorities as identified above.

Item	Chosen TOM	Target
1	NT12: No. of weeks spent on meaningful work placements or pre-employment course; 1-6 weeks student placements (unpaid) (no. weeks)	Target 1 - Achieved - 2
2	NT26: Initiatives taken or supported to engage people in health interventions (e.g. stop smoking, obesity, alcoholism, drugs, etc.) or wellbeing initiatives in the community, including physical activities for adults and children (£ invested including staff time)	Target - £250 - Achieved £1000
3	NT28: Donations or in-kind contributions to local community projects (£ & materials) (£ value)	Target £700 - Achieved £800
4	NT29: No. of hours volunteering time provided to support local community projects (no. staff volunteering hours)	Target 5 - Achieved 10
5	NT52: Innovative measures to enable healthier, safer and more resilient communities to be delivered on the contract - these could be e.g. co-designed with stakeholders or communities, or aiming at delivering benefits while minimising carbon footprint from initiatives, etc. (£ invested inc. time, materials, equipment etc)	Target £250 - Achieved £1000

Project Cost	£1,426,961
Target Social Value (SCAPE)	£285,392
Target Social Value (MS)	£428,088
Achieved Social Value	TBC at end of project

APPENDIX C – Future Regulated Procurement

Financial Year 2024/25

CORPORATE	NEW PROJECT OR RENEWAL	ROUTE	EST. VALUE
Inventory Management System	New	TBC	TBC
Training Management System	New	TBC	TBC
Interim Plant Training Course	New	Quotation	TBC
Skills for Justice Level 2	Renewal	TBC	TBC
Enterprise Resource Planning Services	New	Collaboration	£13,000,000
Insurance contract re-tender	Renewal	Framework	£11,000,000
Employee Benefits	Renewal	Framework	£6,252,078
Training for Operational Competence	New	Open	£5,765,000
Provision of Travel Services	Renewal	Framework	£5,400,000
Asbestos Medicals	New	Open	£1,500,000
Multi-Function Device / Printer	Renewal	Framework	£800,000
Internal Audit Services	Renewal	Framework	£700,000
Occupational Health Services	Renewal	Framework	£506,525
Plant Training Re-Tender	Renewal	Open	£440,000
Legal Services	New	Framework	£400,000

CORPORATE	NEW PROJECT OR RENEWAL	ROUTE	EST. VALUE
Gymnasium Equipment Maintenance	Renewal	Framework	£250,000
Specialist Medical Supplies	Renewal	Open	£244,000
NFSC Training for Operational Competence	Renewal	TBC	£166,093
Skills For Justice Level 5	Renewal	Open	£155,000
Franking Machines	Renewal	Framework	£150,000
Fire Safety (RPL) Training	New	Open	£150,000
Employee Assistance Counselling Services	Renewal	Framework	£106,000
Media, Planning and Buying	Renewal	Framework	£100,000
Legal Services (Property)	New	Framework	£86,000
Specialist Floor and Water Rescue Training Services	Renewal	TBC	£75,650
Critical event management platform	New	Framework	£45,000
Manikins for Naloxone Training	Renewal	Renewal	£39,400
NRAT Training for Operational Competence	Renewal	TBC	£28,322
Medical Equipment Calibration Services (Audio Equipment)	Renewal	Quote	£20,000
Royal Yachting Association VHF Radio Training Materials and Certification	Renewal	NCA	£15,000

FLEET	NEW PROJECT OR RENEWAL	ROUTE	EST. VALUE
Light Pumps Conversion	New	Quotation	TBC
Medium Weight Adaptable Rescue Pumps	Renewal	Framework	£26,500,000
Control Units	New	Framework	£3,000,000
Wildfire Appliances	Renewal	Framework	£2,784,892
High Reach Appliances	Renewal	Framework	£1,000,000
DIM Vehicles	New	Framework	£500,000
Heavy Appliances	New	Framework	£120,000
End of Life Vehicles	Renewal	Framework	£110,000
Vehicle Conversion and Commissioning	New	Open	£100,000
Fuel Management System	Renewal	Quotation	£32,000

PROPERTY	NEW PROJECT OR RENEWAL	ROUTE	EST. VALUE
Property Management System	Renewal	Framework	£250,000
Electric Vehicle Back Office System	New	Framework	TBC

ICT	NEW PROJECT OR RENEWAL	ROUTE	EST. VALUE
New Mobilising System	Renewal	TBC	£32,000,000
Provision of Network Support	Renewal	TBC	£5,000,000
999 Telephone Trunking	New	TBC	£5,000,000
Provision of Wide Area Network	Renewal	Framework	£2,904,069
ESMCP In Vehicle Systems Software for MDTs	New	Framework	£2,000,000
ESMCP Vehicle Conversions Installation of R5 Devices in Fire Appliances	New	Open	£1,100,000
ISDN / PSTN Replacement	New	Framework	£1,000,000
Mendix / Low Code Implementation	New	Framework	£750,000
Provision of Data Centre Moves	New	Framework	£500,000
Provision of Mobile and Data Services	New	Framework	£298,116
Provision of Backup Replacement	Renewal	Framework	£268,107
Professional Services Renewal	Renewal	Framework	£200,000
Ivanti ITSM & Related Professional Services	Renewal	framework	£144,039
Egress Renewal	Renewal	Framework	£130,000
Cyber Security Training	New	Framework	£113,000
ESMCP Installation of RAM Mounts for Samsung Tablets in Appliances	New	Open	£90,000
Provision of Interim IT Staff Services	New	Framework	£60,875
Provision of Call Touch	Renewal	TBC	£48,553
Provision of Interim IT Staff Services	New	Framework	£24,211

ICT	NEW PROJECT OR RENEWAL	ROUTE	EST. VALUE
Provision of Lucid Suite Renewal	Renewal	Framework	£18,989
Interim IT Staff Services	New	Framework	£13,601
Interim IT Staff Services	New	Framework	£12,000
Interim IT Staff Services	New	Framework	£10,000
Provision of Mobile Sim Cards for ESMCP	New	Framework	£5,400

PPE / EQUIPMENT	NEW PROJECT OR RENEWAL	ROUTE	EST. VALUE
Self-Contained Breathing Apparatus	Renewal	Open	£12,000,000
Powered Rescue Equipment	Renewal	Open	£6,170,000
Portable Pumps	Renewal	Framework	£2,480,589
Ladders	Renewal	Framework	£1,500,000
Airbags	Renewal	Framework	£1,250,000
Wildland F/F PPE	New	Framework	£420,000
Right Angled Torches	Renewal	Open	£403,000
Cleaning Products	Renewal	Framework	£288,124
Safe Working at Heights Equipment	Renewal	Framework	£241,000
Water Rescue Capability	Renewal	Open	£200,000
Gas Tight Suits (GTS)	Renewal	Framework	£93,000

PPE / EQUIPMENT	NEW PROJECT OR RENEWAL	ROUTE	EST. VALUE
Branches and Ground Monitors	New	Framework	£60,000
Fire Fighting Foam	Renewal	Framework	£50,000
Sharp End Protection Kits	Renewal	Quotation	£44,000
Bottled Water	Renewal	Framework	£26,500
Single Length Belts & Buckle	Renewal	Quotation	£23,300
Fire Extinguishers Servicing and Replacement	New	Framework	TBC

Financial Year 2025/26

CORPORATE	NEW PROJECT OR RENEWAL	ROUTE	EST. VALUE
Leadership Skills Development Services Framework	Renewal	Open	TBC
Scientific Advisory Services	Renewal	Open	£1,600,000
Post Incident Services	Renewal	Open	£700,000
Timber for Operational and Training Requirements	Renewal	Open	£610,000
Fire Retardant Textiles	Renewal	Framework	£600,000
Psychometric Testing Services	Renewal	Open	£260,000
Ill Health Retiral / IQMP Services	Renewal	Framework	£250,000
Eyewear	New	TBC	£120,000
Vehicles FOR Training Purposes	Renewal	Framework	£110,000
Industrial Smoke Fluid	New	TBC	£100,000
Misc Catering Supplies	New	TBC	£100,000
Catering for Dumfries Training Courses	Renewal	Open	£51,000
Employee Assistance Counselling Services	Renewal	Open	£51,000
White Goods	New	TBC	£50,000
Foundation Improvement Skills Course	Renewal	Open	£50,000
Public Consultation System	Renewal	Quotation	£40,000
Manikins for Naloxone Training	Renewal	Quotation	£40,000

CORPORATE	NEW PROJECT OR RENEWAL	ROUTE	EST. VALUE
High Volume Pump Instructor Training	Renewal	Quotation	£35,000
Analysing Resilience Training (SCQF level 7	Renewal	Quotation	£7,000
Provision of Bulk Calcium Hydroxide	Renewal	Quotation	£6,000
Provision of Courier Services	Renewal	Quotation	£4,000

FLEET	NEW PROJECT OR RENEWAL	ROUTE	EST. VALUE
Medium Weight Adaptable Rescue Pumps	Renewal	Framework	£26,500,000
Aerial Ladder Platforms	Renewal	Framework	£1,600,000
Tyres, Glass, and Fast Fit Solutions	Renewal	Framework	£1,500,000
Vehicle Telematics	Renewal	Framework	£1,400,000
Liquid Fuels	Renewal	Framework	£900,000
Workshop PPE	New	Framework	£400,000

PROPERTY	NEW PROJECT OR RENEWAL	ROUTE	EST. VALUE
Soft Facilities Management Services	Renewal	TBC	£30,000,000
Office Furniture	Renewal	Framework	£500,000
Legionella Risk Assessments & Associated Services	Renewal	Framework	£269,300
De-icing Salts for Winter Maintenance	Renewal	Framework	£200,000
Hard FM Contract Management Solution	Renewal	Framework	£100,000
Energy Management Services	Renewal	TBC	£70,000
Property Compliance Training Services	Renewal	TBC	£9,000

ICT	NEW PROJECT OR RENEWAL	ROUTE	EST. VALUE
Microsoft Enterprise Agreement	Renewal	Framework	£6,500,000
PDR-Pro LCMS Service	Renewal	Framework	£1,500,000
Mobile and Data Services	Renewal	Framework	£650,000
Nintex Licences and Associated Professional Services	Renewal	Framework	£600,000
Hyper V Renewal - Server Virtualisation	Renewal	Framework	£500,000
Pagers	New	TBC	£400,000
Gazetteer Support	Renewal	Framework	£350,000
Backup Replacement	Renewal	Framework	£300,000
Cisco ELA	Renewal	Framework	£260,000

ICT	NEW PROJECT OR RENEWAL	ROUTE	EST. VALUE
ArcGIS Enterprise Agreement	Renewal	Framework	£210,000
Project Management Software	Renewal	Framework	£210,000
Analogue Fireground Radio Support & Maintenance	Renewal	Framework	£160,000
Penetration Testing Services	Renewal	Framework	£50,000
Neurodiversity Enterprise Licences (Texthelp)	Renewal	Framework	£50,000
Lucid Suite Renewal	Renewal	Framework	£50,000
Nessus Licences	Renewal	Framework	£25,000
IT Health Check Services	Renewal	Quotation	£6,000

PERSONAL PROTECTIVE EQUIPMENT / EQUIPMENT	NEW PROJECT OR RENEWAL	ROUTE	EST. VALUE
Structural Fire Kit	Renewal	Framework	TBC
Servicing, Maintenance and Repair of Breathing Air Compressors	Renewal	Open	£1,500,000
Air Bags	Renewal	Framework	£1,200,000
Uniform and Workwear	Renewal	Framework	£900,000
Hose and Associated Equipment	Renewal	Framework	£850,000
Disposable PPE	Renewal	Framework	£840,000
Thermal Imaging Cameras	Renewal	Framework	£450,000
Wildland Fire PPE	Renewal	Framework	£440,000

PERSONAL PROTECTIVE EQUIPMENT / EQUIPMENT	NEW PROJECT OR RENEWAL	ROUTE	EST. VALUE
Right Angle Torches	Renewal	TBC	£403,000
Small Tools	New	TBC	£400,000
Provision of Cleaning Products	Renewal	Framework	£300,000
Smoke Curtains	Renewal	Framework	£250,000
Batteries	Renewal	Framework	£100,000
Short Sleeve Black Shirts	Renewal	Framework	£60,000
Trauma Care Back Packs	Renewal	Framework	£48,000
Sharp End Protection Sets	Renewal	Framework	£45,000
Provision of Bottled Water	Renewal	Framework	£40,000
Belts	Renewal	TBC	£25,000
Chemline Services	Renewal	TBC	£16,000
Supply of Evacuation Boards	Renewal	TBC	£5,000