



SCOTTISH
FIRE AND RESCUE SERVICE

Working together for a safer Scotland

PUBLIC MEETING - SCOTTISH FIRE AND RESCUE SERVICE BOARD

THURSDAY 9 JULY 2026 @ 1300 HRS

VIRTUAL (MS TEAMS)

PRESENT:

Mhairi Wylie, Chair (MW)
Brian Baverstock (BB)
Malcolm Payton (MP)
Paul Stollard (PS)

Angiolina Foster, Deputy Chair (AF)
Therese O'Donnell (TO'D)
Madeline Smith (MS)
Tim Wright (TW)

IN ATTENDANCE:

Andy Watt (AW)	Deputy Chief Officer
Craig McGoldrick (CMcG)	Assistant Chief Officer, Director of Training, Safety and Assurance
David Farries (DF)	Assistant Chief Officer, Director of Operational Delivery
Mark McAteer (MMcA)	Director of Governance, Strategy and Change
Lyndsey Gaja (LG)	Head of People
William Lindsay (WL)	Decision Support Manager
Chris Fitzpatrick (CF)	BI and Data Service Manager (Item 11 only)
Stuart Free (SF)	Asset Governance and Performance Manager (Item 15 only)
David Johnston (DJ)	Risk and Audit Manager (Item 22 only)
Christopher Casey (CC)	Group Commander, Board Support Manager
Heather Greig (HG)	Board Support Executive Officer
Debbie Haddow (DJH)	Board Support/Minutes

OBSERVERS:

Robert Scott, HMFSI

1 CHAIR'S WELCOME

1.1 The Chair opened the meeting welcoming those attending and observing via MS Teams. Attendees were reminded to raise their hands, in accordance with the remote meeting protocol, should they wish to ask a question. Due to the volume of business, the Board were requested to keep questions concise to allow sufficient time for all agenda items.

2 APOLOGIES

2.1 Stuart Ballingall, Board Member
Neil Mapes, Board Member
Andrew Smith, Board Member
Stuart Stevens, Chief Officer
Sarah O'Donnell, Deputy Chief Officer (Corporate Services)
Jon Henderson, Assistant Chief Officer, Director of Prevention
Deborah Stanfield, Interim Director of Finance, Digital and Infrastructure
Richard Whetton, Head of Governance and Compliance

3 CONSIDERATION OF AND DECISION ON ANY ITEMS TO BE TAKEN IN PRIVATE

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- 3.1 The Board agreed that the *Draft Private Minutes* and *Private Action Log* would be taken in private. The Board agreed that the *Increased Settlement Authority for an Employer's Liability Claim* would be taken in private due to matters subject to legal proceedings (Standing Order 9D).

- 3.2 No further items were identified.

4 DECLARATION OF INTERESTS

- 4.1 For transparency, the following standing declarations of interests were recorded:

- Paul Stollard, Chair of Board of Institute of Fire Engineers
- Tim Wright, Trustee of Dementia Heroes Charity

- 4.2 There were no other declarations or conflict of interests made.

5 MINUTES OF PREVIOUS MEETINGS:

5.1 Thursday 30 April 2026

- 5.1.1 The minutes were agreed as an accurate record of the meeting.

- 5.1.2 **The minutes of the meeting held on 30 April 2026 were approved as a true record of the meeting.**

5.2 Thursday 22 June 2026

- 5.2.1 The Chair advised that the draft minutes were not yet available for this additional extraordinary meeting. This was due to the substantial business of the previous meeting, the process required to ensure that the draft public minutes were accurate and the short timescale between meetings. It was confirmed that the draft minutes from 22 June 2026 would be presented at the next meeting (August 2026).

5.3 Matters Arising

- 5.3.1 There were no matters arising.

6 ACTION LOG

- 6.1 The Board considered the action log and noted the updates.

Action 11.7 (PMF Quarterly Performance Report 2025/26 (18/12/2025): MMcA confirmed that this action would remain open until the consultation process had concluded and the AI Policy had been formally approved by the Strategic Leadership Team (SLT).

- 6.2 **Members noted the updated Action Log and approved the removal of completed actions.**

7 DECISION LOG

- 7.1 The Board considered the Decision Log noting the impact assessments provided for decisions made 12 months ago.

- 7.2 **Members noted the updated Decision Log.**

8 CHAIR'S REPORT

- 8.1 MW presented the Chair's Update report which noted events that had occurred since the Board meeting held on 30 April 2026 and highlighted the following:

- Attendance at Long Service Good Conduct ceremonies in Aberdeen, Glasgow and Stornoway. Thanks were extended to the recipients for their valuable contributions to the Service and communities.
- Constructive meetings held with Trade Union representatives from each union. Potential for annual meetings and incorporation into future Board induction programme.
- Attendance at a Fire Skills passing out parade which highlighted the value of these

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- programmes to individuals, families and local communities.
- Thanks were extended to the Communications and Service Delivery Review (SDR) teams for their work in relation to the SDR decision meeting (22 June 2026).
- Attendance at the recent Reform Collaboration Group.
- Progress update of NJC meetings relating to pay settlement and College of Fire consultation submission.

8.2 In relation to the College of Fire consultation, AW advised that he attended the recent meeting on behalf of the Chief Officer. AW confirmed that the Service would be submitting a comprehensive response to the consultation and also to Scottish Government, due to the devolved nature of our arrangements.

8.3 In regard to the NJC meeting, MW advised that the Service had emphasised that the College should be accessible and beneficial for all 4 nations and not solely focused on England. Overall, there was substantial support for the creation of the college and the consistency of standards.

8.4 The Board were made aware of the consultation relating to the creation of the Transitional Board, which would assist the UK government on implementing the Grenfell recommendations. It was noted that some areas of the Transitional Board would directly impact Scotland and the Service should remain vigilant to these.

8.5 **The Board noted the report and verbal update.**

9 CHIEF OFFICER'S REPORT

9.1 In the Chief Officer's absence, AW presented the Chief Officer's Report noting events which had occurred since the Board meeting held on 30 April 2026.

9.2 AW advised that following the previous Board meeting (22 June 2026), the Service had received and were responding to various Freedom of Information and political enquiries. AW noted that the Service would facilitate in-person meetings where required.

9.3 AW confirmed that the Grey Book pay settlement had been agreed following the Fire Brigades Union (FBU) ballot for acceptance.

9.4 AW updated the Board on the significant fire in Edinburgh yesterday (8 July 2026) noting that Scottish Government had also been provided with an update. He noted that the operational response had been routine (level 2) and that the attending crews had efficiently contained the fire within the building.

9.5 **The Board noted the report and verbal update.**

10 COMMITTEE UPDATES

10.1 Strategic Planning and Change Committee (SPCC)

10.1.1 Approved Minutes of Special Meeting: 16 February 2026

TO'D presented the approved minutes from the special public meeting held on 16 February 2026, noting that a verbal update had been provided at the last meeting.

10.1.2 Draft Minutes of Meeting: 14 May 2026

TO'D presented the draft minutes from the public meeting held on 14 May 2026, noting that a verbal update had been provided at the last meeting.

10.1.3 **The Board noted the approved and draft minutes.**

10.2 Audit and Risk Assurance Committee (ARAC)

10.2.1 Draft Minutes of Meeting: 9 April 2026

BB presented the draft minutes from the public meeting held on 9 April 2026, noting that a verbal update had been provided at the last meeting.

10.2.2 The Board noted the draft minutes.

10.3 People Committee (PC)

10.3.1 Verbal Update of Meeting: 18 June 2026

MS reported that the Committee held a public meeting on 18 June 2026 as well as a private workshop and tour of the training facilities at Perth Fire Station. The following key areas from the formal meeting were highlighted:

- Discussions relating to emerging risks and the potential for a future workshop to explore wider themes rather than individual risks.
- Reframing of the People Strategy to the People Plan to afford the incoming Director of People, Communications and Engagement the opportunity to shape the longer-term strategy.
- Update on the learning and development activity across the organisation.
- Update on the organisational culture and leadership work and action plan development. One key theme related to the integration of the safety standards and performance.
- Update on contaminants noting that good progress continued to be made. Consideration to be given to whether future contaminants updates should be included within the overall safety and wellbeing report.

10.3.2 The Board noted the draft minutes.

10.4 Service Delivery Committee (SDC)

10.4.1 Verbal Update of Meeting: 4 June 2026

TW reported that the Committee held a public meeting on 4 June 2026 and highlighted the following key points:

- Presentation from Local Senior Officer Joe McKay, East and West Dunbartonshire and Argyll and Bute (EWDAB). Updates were provided on local activities, innovative communications (podcast) and the first volunteer to retained pathway candidate.
- Update on Service Delivery activities across the Service.
- Overview of the Annual Compliments and Complaints reports.
- Thematic Station Audit Overview 2025-2026 had been provided for information.
- Private session was held to present an overview of the safety, standards and performance across the Service and the mitigating actions being taken.

10.4.2 The Board noted the verbal update.

10.5 Reform Collaboration Group (RCG)

10.5.1 MW reported to the Board that the RCG held a meeting on 30 June 2026 and highlighted the following key points:

- Revised structure of the RCG (previously circulated to the Board).
- Ongoing discussions relating to Section 19 and the potential impact on training.
- Discussion on mental health and the agreement that the existing Scottish Government multi-agency group remained appropriate. However, the Service needed to remain aware of the wider mental health and crisis response landscape and how this could impact on future operational response.

10.5.2 In regard to Section 19, CMcG reminded the Board of the impact on training delivery and methodology. He commented on the logistical and practical challenges in delivering this revised training, particularly to the On Call staffing group, across the Service. He noted that the Service had been engaging with partners including Scottish Government's Sponsor Unit for a considerable period on this matter. He further noted that the Service

would continue to work with the Sponsor Unit to ensure that an appropriate consultation response was submitted.

10.5.3

The Board noted the verbal update.

(C Fitzpatrick joined the meeting at 1329 hrs)

11 PERFORMANCE MANAGEMENT FRAMEWORK QUARTERLY PERFORMANCE 2025/26 Q4

11.1 MMcA, introduced CF who presented the Board with the fourth quarter performance report for fiscal year 2025-26 for scrutiny with reasonable assurance being recorded. The following key points were highlighted:

- KPI04 Fire Fatalities was revised down from 33 to 31 following confirmation that two deaths were not fire related. This total number of fire fatalities was lower than the previous year and the 10-year average.
- KPI05 Fire Casualties reduced to the lowest annual total on record.
- KPI10 Accidental Dwelling Fires continued to show sustained long-term improvement with approximately 30% reduction over the past ten years.
- KPI06 Home Fire Safety Visits (HFSV) increased during the quarter following an overall reduction in the introduction of the new process in early 2025.
- KPI09 Fire Safety Audits reporting maintained improvements.
- KPI12 Total Incidents increased by 5% due to an increase in outdoor fires during Q1.
- KPI14 Response and KPI15 Call Handling Times were improving, and further improvements were anticipated as the new mobilising system embedded.
- KPI21 UFAS Incidents remained stable and substantially lower than previous years.
- KPI30 Assisting Other Agencies Incidents increased by 14% which were mainly attributable to forced entry/exit incidents.
- KPI32 Carbon Emissions increased due to higher operational activity and additional emissions sources being included, however, this was not viewed as a reversal of the overall direction of travel.
- KPI37 Data Breaches increased and remained under review.
- KPI60 Estate Condition continued to decline and remained an area of concern.
- KPI62 Female Ratio – Wholetime increased to a Service high of 7.2%.
- KPI51 Attacks on Firefighters continued to increase and were subject to ongoing monitoring through Safety and Assurance.

11.2 The Board noted that reference to the rollout of the new Strategic Plan within the covering paper should be removed from future reports. CF confirmed that this would be rectified in future reports.

11.3 In regard to HFSV partner referrals, the Board noted that assurances had previously been provided that the technical issue with capturing this data would have been resolved in Q4. AW advised that the ongoing issue with security penetration testing was still being progressed and that this had impacted on the ability to record and capture referrals through the app. AW confirmed that partner referrals were being received and actioned.

11.4 The Board noted concerns on the overall development and delivery of new technology solutions and whether lessons were being learned and embedded. Consideration to be given to explore this further at a future strategy/development day.

11.5 Brief discussion took place on the KPI recording of HFSV and how the Service would be able to gain assurance of the effectiveness of these visits going forward. CF noted that the Service would be taking part in a university research project, commencing in October 2026, which related to assessing the value of HFSV.

11.6 In regard to the increase in data breaches, the Board sought clarification on the reasons and whether there were any identifiable patterns. MMcA advised that these breaches

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were internal low-level incidents. He noted that a detailed report would be submitted to the Board in due course. MMcA confirmed that the risk relating to data breaches would be reviewed and adjusted as necessary.

- 11.7 In regard to KPI54 Near Misses, the Board noted the high number of near misses relating to breathing apparatus (BA) and sought clarity on the reasons/circumstances. CMcG noted that further information could be taken to a future Service Delivery Committee. CMcG outlined the difference between a near miss and RIDDOR incident and provided some examples of potential near miss incidents.
- 11.8 In regard to KPI15 Call Handling Time, the Board noted the reduction and queried whether the recent recruitment had been a factor in this. AW noted that a detailed update had been provided at the recent Service Delivery Committee and advised that no single factor had been identified, however, a combination of factors including recruitment, new mobilising system and reduction in manual workarounds were attributable.
- 11.9 The Board noted that the reduction was not identical across all service delivery areas. AW advised that the Senior Management Board had also identified this and work would be undertaken to review this as part of the restructure into the Preparedness and Resilience Directorate.
- 11.10 The Board commented on the benefit of including weight of response to incidents as this would further their understanding. AW noted that this should be considered within the wider approach to managing and monitoring performance, such as assurance mapping. AW further noted that operational assurance reports already examined significant incidents and considered whether the weight of response had been appropriate and the impact of the incident on the wider Service.
- 11.11 In regard to KPI21 UFAS Incidents, the Board noted that this had stabilised and commented on whether it was appropriate to consider Phase 2.
- 11.12 In regard to KPI30 Assisting Other Agencies Incidents, the Board commented on the potential benefit of including a breakdown of incident types to aid understanding.
- 11.13 In regard to KPI45 Portfolio Cashable Benefits, the Board noted that this had plateaued and that consideration should be given to change/improve the position.
- 11.14 In regard to KPI60 Estate Condition, the Board noted the significant reduction in the percentage of stations in good or satisfactory condition and queried the reason for this. AW explained that the reduction was partly due to an internal change in the measurement criteria rather than a deterioration within premises. As a result, both the Asset and Health and Safety functions would work together to establish standards based on legal compliance, statutory compliance and HSE guidance. The Board queried the impact on the change in measurement criteria on the backlog maintenance and whether this had increased the level of works required to ensure stations were fit for purpose. AW to seek confirmation from the Asset function and provide feedback outwith the meeting.
- 11.15 The Board noted their disappointment in the increased attacks on firefighters.
- 11.16 In regard to KPI36 (Subject Access) and KPI38 (Freedom of Information), the Board noted the improvements in response time and queried whether this was sustainable. MMcA advised that the Annual Data Governance report and Internal Audit Freedom of Information report would be presented to the next Audit and Risk Assurance Committee. He noted that the Service had reached and were maintaining the completion target despite the increase in requests. The additional resource and restructure within the function had helped to achieve this improvement.

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11.17 The Board noted and welcomed the highest ratio of female wholetime firefighters in the history of the Service. The Board recognised the positive improvements and significant work undertaken to achieve this.

11.18 In regard to KPI49 Absence Rate, the Board noted that this had stabilised and that this should continue to be monitored. LG advised that the benchmarking with other public sector organisations indicated that the Service were performing well, however work would continue to support staff attendance.

11.19 **The Board scrutinised the Performance Management Framework Quarterly Performance 2025/26 Q4 with reasonable assurance.**

(C Fitzpatrick left the meeting at 1409 hrs)

12 **THREE-YEAR DELIVERY PLAN 2025-28: QUARTER 4 2025-26 PROGRESS REPORT**

12.1 MMcA presented the Board with the quarter 4 progress report on how we are performing against the 2025/26 actions within the Three-Year Delivery Plan 2025-28. The following key points were highlighted:

- 28 actions have been completed this year. Of which, 22 were fully completed and the remaining 6 residual actions would be captured within the 2026/27 plan.
- All Green actions would be progressed to conclusion and reported through normal management processes.
- All Amber actions would be progressed to conclusion and reported through normal management processes. The ESN-related action would remain within the enabling infrastructure programme and be reported through the Strategic Planning and Change Committee.

12.2 The Board noted their concerns that residual or partially completed actions were being referred to as complete or proposed for closure, particularly as some actions were part of a multi-year programme of works. The Board also noted concerns over residual actions being moved to Committee or Executive reporting as this could weaken the golden thread and Board's oversight.

12.3 The Board asked for consideration to be given to clearer articulation of actions that were completed within the current year, actions that would continue into 2026/27, the governance/scrutiny arrangements for actions that would be reported through wider programmes and the narrative within the dashboard. MMcA noted the Board's concerns and apologised for any unintended lack of clarity. MMcA agreed to review the language, improve reporting distinctions, update the dashboard and map residual actions to appropriate governance routes.

ACTION: MMcA

12.4 **The Board scrutinised the report with reasonable assurance.**

(The meeting broke at 1435 hrs and reconvened at 1440 hrs)

13 **RESOURCE BUDGET MONITORING REPORT – MAY 2026**

13.1 WL presented a report to the Board advising of the resource budget position for the period ending 31 May 2026. WL outlined the analysis of the financial position and referred Members to Appendix A of the report, which identified the current resource position showing an overspend of £0.600million and a forecast year-end overspend of £1.362 million. Compared to the unfunded gap of £2.200 million, this was a reduction of 37%, which was primarily due to salary vacancies and lower activity levels compared with the previous year.

13.2 WL noted that the significant risks identified included uniform pay award (3.8%), potential inflationary impacts on support staff salaries, essential property repairs and hydrant

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maintenance costs which remained outwith the Service's control. WL further noted that there may be limited opportunities to release savings from ring-fenced contingencies within the current financial year.

- 13.3 The Board queried the reason for the under recovery of income in relation to modern apprenticeships. WL advised that this was due to an incorrect budget assumption which had now been rectified.
- 13.4 In regard to the underspend in Operations Control staff, the Board queried whether the targeted recruitment had addressed the shortfall. WL noted that the recruitment had briefly brought staffing up to establishment, however, attrition levels had since reduced those levels.
- 13.5 The Board sought clarity whether the forecasted underspend in Operations Control had been intentional and if so, what were the risks. AW clarified that it had not been intentional and that the Service aimed to recruit to full establishment. He noted that staff turnover, sickness and abstraction levels continued to impact on staffing levels, however these were in line with other public sector call centres.
- 13.6 In regard to the financial risk summary, the Board requested greater clarity on whether each individual risk increased or decreased budget pressures. WL noted that the estimated range of risk section reported whether the risk was attributable to an over or underspend. WL further noted that additional narrative would be helpful to provide a clearer position.
- 13.7 **The Board scrutinised the resource budget position for the period ending 31 May 2026 with reasonable assurance.**

14 CAPITAL BUDGET MONITORING REPORT – MAY 2026

- 14.1 WL presented a report advising the Board of the actual and committed expenditure against the 2026/27 capital budget position for the period ending 31 May 2026. He noted that the capital spend showed 47% progressed and 47% forecasted, which reflected an anticipated 94% full year spend (potential underspend of circa £4.000 million). The underspend was mainly attributable to delays at Dalkeith Fire Station and non-capitalisation of NMS control overtime. It was noted that the next agenda item (Capital Programme Update) would provide further detail.
- 14.2 The Board sought assurance that the Service had identified the complete list of capital works required and how viable sites had been prioritised, particularly in relation to welfare facilities and remediation work. AW advised that the SLT continually reviewed and prioritised capital spend in order to manage existing and potential future risks. He noted the Service Delivery Review (SDR) options to be progressed, however there were other areas that also needed to be addressed. DF advised that the Service were aware of which premises required welfare facilities, however final decisions would be influenced by wider work on station clustering, hub sites and satellite stations through the on-call improvement programme.
- 14.3 **The Board scrutinised the level of actual and committed capital expenditure for the period ending 31 May 2026 with reasonable assurance.**

15 CAPITAL PROGRAMME UPDATE 2026-2030

- 15.1 SF presented the report seeking approval of the revised Capital Programme 2026-2030 and highlighted the following key points:
- Revisions included the removal of the assumed receipt from the sale of Cowcaddens during 2026/27 and the updated medium term planning assumptions following the SDR decisions made by the Board.

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- Other revisions in 2026/27 included reductions in property, fleet, equipment and IT spend.
- Delayed start at Dalkeith Fire Station had also reduced planned expenditure.
- Relevant directorates had been in consultation on the development of the revised programme which had been structured to ensure the delivery of all SDR recommendations within the five year period.

15.2 In regard to Dalkeith Fire Station, the Board sought clarification on the reasons for the delay and when these had been identified. SF advised that the delay was due to rescheduling the construction stages to align and remain within the available budget.

15.3 In regard to the retendering for the aerial ladder platforms (ALP), the Board sought clarification on the reasons and whether this could have been identified earlier. SF advised that the procurement process had been robust, however legal advice had been to retender due to the potential risk of legal challenges. It was noted that further details would be provided in the private session due to the ongoing tendering process.

15.4 The Board sought clarification on how the Service would capture and maintain visibility of the risks created by delayed investment in facilities in order to remain within the available budget. In particular, the Board highlighted Liberton Fire Station, the National Training Centre and wider SDR ambitions. SF advised that work on Liberton had already commenced and would conclude in September 2027. SF further advised that the recent work completed at Dreghorn had helped to mitigate the risks associated with delayed investment at the National Training Centre. As the capital programme remained subject to change, the Service could plan and minimise risk as necessary. CMcG noted that one of the main risks remained the reliance on aging assets for longer than originally planned, however work had been undertaken to assess lifecycle, longevity and resilience options.

15.5 **The Board approved the revised Capital Programme 2026-2030 with reasonable assurance.**

16 LOCAL FIRE AND RESCUE PLAN DEVELOPMENT UPDATE

16.1 MMcA presented a report providing an update on the development of revised Local Fire and Rescue Plans. The following key points were highlighted:

- Under the Police and Fire Reform (Scotland) Act, individual plans were required for the 32 local authority areas. The plans would be aligned to the Service's Strategy and Community Planning Partnership's local outcome improvement plans.
- Evaluation of existing plans commenced in March 2026 and involved LSO colleagues and Service Delivery DACOs.
- Draft plans were being developed ahead of public consultation commencing in August 2026.
- Anticipated completion of all local plans by the end of the calendar year.
- Consultation outcomes summary report would be presented to the Board before the plans were finalised.

16.2 The Board commented on the need for LSOs to balance the Service's strategic priorities with local authority priorities. It was noted that the process and template appeared to place greater emphasis on local priorities than on the Service's priorities. MMcA noted that the intention was for local plans to translate the Service's strategic priorities into local delivery and recognised that this could be made clearer with the template.

(L Gaja left the meeting at 1515 hrs)

16.3 In regard to governance arrangements, MMcA confirmed that the Service owned the local plans and were responsible for consulting on them, however local authorities ultimately approved and scrutinised their delivery. He noted that these governance arrangements

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were in line with the legislation which established local scrutiny arrangements to address concerns relating to legacy Services moving away from local authority control.

- 16.4 The Board were reminded that the Service Delivery Committee regularly engaged with LSOs to gain an understanding of local issues, performance, etc. However, it was noted that this input was light touch but could be formalised.
- 16.5 It was noted that an agenda item relating to Local Fire and Rescue Plans was scheduled to be presented to the next Integrated Governance Forum (16 July 2026). The Board requested that discussions consider the evaluation process including quality, impact and reporting.
- 16.6 DF advised that local plans remained the main mechanism for local police and fire scrutiny committees to scrutinise the Service's performance against plans in their areas. It was recognised that future evaluation reports could include further information on how strategic objectives were being delivered locally and whether performance aligned with local plan priorities.

16.7 **The Board scrutinised the report with reasonable assurance.**

17 RISK THEMES

- 17.1 There were no new or emerging risks identified during this meeting.

18 FORWARD PLAN

- 18.1 The Forward Plan was noted and would be kept under review and subject to change.

19 DATE OF NEXT MEETING

- 19.1 The next public meeting of the Board is scheduled to take place on Thursday 27 August 2026.
- 19.2 There being no further matters to discuss in public, the meeting closed at 1520 hrs.

(The meeting broke at 1520 hrs and reconvened in private session at 1525 hrs)

PRIVATE SESSION

20 MINUTES OF PREVIOUS PRIVATE MEETINGS:

20.1 Thursday 30 April 2026

- 20.1.1 The minutes were agreed as an accurate record of the meeting.

20.2 Thursday 28 May 2026 (Special)

- 20.2.1 The minutes were agreed as an accurate record of the special meeting.

20.3 **The minutes of the private meetings held on 30 April 2026 and 28 May 2026 were approved as a true record of the meetings.**

21 PRIVATE ACTION LOG

- 21.1 The Board considered the action log and noted the updates.

21.2 **Members noted the updated private Action Log and approved the removal of completed actions.**

22 INCREASED SETTLEMENT AUTHORITY FOR AN EMPLOYER'S LIABILITY CLAIM

- 22.1 MMcA presented a report to the Board seeking approval of the recommendations in relation to the employer's liability claim raised against the Service.

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22.2 **The Board approved the recommendations within the report.**

(D Johnston left the meeting at 1544 hrs)

15 CAPITAL PROGRAMME UPDATE 2026-2030 (Continued)

15.6 DF provided a further update on the ALP tendering process.

15.7 **The Board noted this additional update.**

There being no further matters to discuss in private, the meeting closed at 1554 hrs.