



SCOTTISH
FIRE AND RESCUE SERVICE

Working together for a safer Scotland

PUBLIC MEETING - AUDIT AND RISK ASSURANCE COMMITTEE

THURSDAY 6 APRIL 2023 @ 1400 HRS

**BRAIDWOOD SUITE, SCOTTISH FIRE AND RESCUE SERVICE HEADQUARTERS,
WESTBURN DRIVE, CAMBUSLANG, G72 7NA / CONFERENCE FACILITIES**

PRESENT:

Brian Baverstock, Chair (BB)	Lesley Bloomer, Deputy Chair (LBI)
Malcolm Payton (MP)	Tim Wright (TW)
Mhairi Wylie (MW)	

IN ATTENDANCE:

Ross Haggart (RH)	Chief Officer
John Thomson (JT)	Acting Director of Finance and Procurement
Liz Barnes (LBa)	Interim Deputy Chief Officer, Corporate Services
Lynne McGeough (LMcG)	Acting Head of Finance and Procurement
David Johnston (DJ)	Risk and Audit Manager
Gillian Callaghan (GC)	Internal Audit (Azets)
Michael Oliphant (MO)	External Audit (Audit Scotland)
Ann MacDonald (AMac)	External Audit (Audit Scotland)
Graeme Fraser (GF)	HMFSI
Kirsty Darwent (KD)	Chair of the Board
Richard Whetton (RW)	Head of Governance, Strategy and Performance
Ijaz Bashir (IB)	Asset Governance and Performance Manager
Kevin Murphy (KM)	Group Commander, Board Support Manager
Heather Greig (HG)	Board Support Executive Officer
Kimberley Gogarty (KG)	Corporate Admin/Minutes

OBSERVERS:

Adebayo Ladejobi, External Audit (Audit Scotland)
Karen Horrocks, Assistant Verification Team Officer

1 CHAIR'S WELCOME

- 1.1 The Chair opened the meeting and welcomed those present, in particular Michael Oliphant and Ann MacDonald from Audit Scotland to their first meeting as External Auditors, and to those participating via conference facilities.
- 1.2 Those participating via MS Teams were reminded to raise their hands, in accordance with the remote meeting protocol, should they wish to ask a question. The meeting would be recorded for minute taking purposes only.

2 APOLOGIES

- 2.1 Stuart Stevens, Deputy Chief Officer
Mark McAteer, Director of Strategic Planning, Performance and Communications
Gary Devlin, Internal Audit (Azets)
Robert Scott, HMFSI

3 CONSIDERATION OF AND DECISION ON ANY ITEMS TO BE TAKEN IN PRIVATE

- 3.1 The Committee discussed and agreed that Item 18 (*Redressement Judiciaire of Systel – SFRS Claim for Losses*) and Item 19 (*Cyber Security Update – April 2023*) would be heard in private session due to matters relating to legal proceedings and matters considered of a confidential nature in line with Standing Orders Item 9D and Item 9G, respectively.
- 3.2 No further items were identified.

4 DECLARATION OF INTERESTS

- 4.1 None.

5 MINUTES OF PREVIOUS PUBLIC MEETING:

5.1 Thursday 19 January 2023

- 5.1.1 The minutes were agreed as an accurate record of the meeting.

5.2 Matters Arising

- 5.2.1 There were no matters arising.

5.3 The minutes of the meeting held on 19 January 2023 were approved as a true record of the meeting.

6 ACTION LOG

- 6.1 The Committee considered the action log, noted the updates and agreed the closure of actions.

Item 10.1.4: SFRS Internal Audit Annual Report 2021/22

The Committee expressed its concern that having asked for more detail on the KPI relating to auditee feedback at its June 2022 meeting, this was still not being provided. The Committee sought, and was provided with, assurance that this information would be provided in future, starting with the June 2023 meeting. The Committee also asked to see an analysis of all the feedback received during the year 2022/23 at its next meeting.

Item 7.1.13 – SFRS Internal Audit Progress Report 2022/23 - Final Report Corporate Performance Management

It was highlighted that more specific information was still needed in relation to key data weaknesses and which KPI's were affected and what action was being taken to rectify these. RW referred to the detailed overview of different data sets and progress made which was provided at a recent Strategy Day. A written report covering the points discussed would be provided prior to the next ARAC meeting. Assurance was given that a Data Quality Framework was currently being produced which would address some of these specific issues. It was agreed that this action would remain open until further information was received and the Committee were satisfied.

Item 11.4 – Quarterly Update of Gifts, Hospitality and Interests Register

Assurance was given that the values of interests are recorded and a factor in the follow-up review of the potential conflict. The Committee was content for this item to be removed from the Action Log.

- 6.2 **The Committee noted the updated Action Log and approved the removal of completed actions, subject to the comments above.**

7 INTERNAL AUDIT

7.1 SFRS Internal Audit Progress Report 2022/23

7.1.1 GC presented a report to the Committee which summarised the progress on the delivery of the 2022/23 Internal Audit Plan and the following key points were highlighted:

- Majority of audits have been completed and reports finalised. Only outstanding report was Sickness Absence Management. The field work had been completed and it was currently going through the quality assurance process.
- The Workforce Planning (On Call Firefighters) audit would be deferred until 2023/24.
- As requested by the Committee, a section had been added to the progress report on 'Changes to Planned ARAC Meetings' which included the Sickness Absence Management audit being presented to the June ARAC meeting, while the Capital Investment Strategy had been completed ahead of schedule and presented to this ARAC meeting.
- Proposed that the days originally allocated to the 2022/23 audit for Workforce Planning (On Call Firefighters) would be allocated to the SVQ investigation.

7.1.2 With regards the Sickness Absence Management audit and the difficulty identifying who was responsible for maintaining records on sickness, LBa noted the issues identified during the scoping exercise, however, an improved process would be developed as part of the Corporate Services review. JT explained that this would also be highlighted as part of the audit findings with improvement being required around that process.

7.1.3 LBa assured the Committee that absence figures being reported were accurate and the process could be mapped out, however, due to movement of staff, identifying individuals could, at times, prove difficult.

7.1.4 The Committee had previously agreed that the resourcing of the SVQ investigation would be additional to the agreed plan, yet it was now proposed that the days saved on the deferment of Workforce Planning would be allocated to the investigation, a change made without reference to the Committee (or its Chair). JT advised that following discussions with Azets it was agreed that due to challenges they faced around resourcing, the SVQ investigation would be undertaken using the days originally allocated for the Workforce Planning (On Call Firefighters) audit. This would allow the investigation to be progressed at the earliest opportunity and using the resources available. Azets provided assurance that, even with one less than planned review, they would still be in a position to provide an overall opinion on their work for the year 2022/23.

7.1.5 Final Report – Training

7.1.6 GC advised the Committee of the outcome of the audit, noting the following key issues:

- More work needed to develop a cohesive plan with both service delivery and training working together to achieve this.
- Method of delivery – carry out an options appraisal to see if in-house training delivered the best option in terms of delivery and value for money, instead of external training providers.
- Key issue that raised concern was non-compliance rates for mandatory training. Where completion rates fall below target, measures should be put in place to ensure firefighters remain competent and have the skills required to perform their role.
- Approval and implementation of the Training Needs Analysis (TNA) to make the process more localised and quicker to respond to change and operational need for training.
- Demonstrate that any feedback taken is considered in further training and that more feedback is encouraged.

7.1.7 RH emphasised that firefighter safety was the foremost priority with training being a key part of that. It was acknowledged that training required work to progress it to where the Service

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would want it to be. However, RH highlighted that the Service was still in a period of recovery from Covid-19, with the pension remedy issues also having directly impacted upon training resources and requirements within the Service.

- 7.1.8 It was noted that the People Committee (PC) routinely scrutinised training while the focus of ARAC was more of a control and risk perspective. The Service Delivery Committee (SDC) also scrutinised training from an operational perspective.
- 7.1.9 MW noted that the Service was already aware of many of the issues raised in the report and these were covered at the People Committee workshop in March 2023, noting that the Director of Training, Safety and Assurance was working towards having a continuous program of improvement and development for training.
- 7.1.10 The Committee questioned the accuracy of the statement in the report – The outcome [firefighters not having training fully up-to-date] may mean that firefighters are not fully trained when deployed....” However, Azets confirmed that the wording of the report had been agreed by Management.
- 7.1.11 RH commented that the language used internally could be confusing (eg currency and competency sometimes being used interchangeably), however the Training team were developing a Skills Maintenance Framework, a Training Delivery Framework and a Training Infrastructure Dashboard which would provide clarity, particularly between competency and currency. RH acknowledged the seriousness of the situation and confirmed it was a priority for the Service. The Committee requested some urgency around the assurance that only personnel competent for the task were being deployed.

ACTION: RH

- 7.1.12 ARAC recognised the complexities around training and that appropriate scrutiny would continue to be undertaken through the People Committee and/or Service Delivery Committee. BB/MW/TW would have off table discussions to consider how scrutiny of the training report was taken forward, to avoid duplication.

ACTION: BB/MW/TW

7.1.13 Final Report – Personal Protective Equipment (PPE)

- 7.1.14 GC advised the Committee of the outcome of the audit, noting the main areas for improvement:

- How to deliver PPE to retained stations – an issue raised by the Fire Kit investigation.
- POD and Asset Resource Centres need to collaborate and develop protocols for fitting out firefighters with PPE.
- Procedure for the return of kit from leavers as these are unclear and only a limited number of leavers have returned kit.

- 7.1.15 JT acknowledged his agreement with the above areas and noted that they were included as actions in the Strategic Asset Management Plan (Equipment) that was currently being worked on.

- 7.1.16 Members noted the importance of ensuring kit was returned on exit from the Service and suggested exit interviews could tie in with that process.

- 7.1.17 It was noted that a more robust process was required and RH confirmed that work was ongoing and a report detailing the actions to be taken to address the issue would be discussed at SLT around June 2023, and thereafter would be presented at a future ARAC meeting.

7.1.18 Final Report – Capital Investment Strategy

- 7.1.19 GC advised the Committee of the outcome of the audit, noting the following key points:

- Generally a positive report which identified good practice.
- An advisory recommendation was made to endeavour to apply for additional funding from Scottish Government to try and alleviate the funding shortfall.
- Highlighted two recommendations, these being to be more explicit in relation to the risk based approach with the links to the risk for each asset and the level of risk attached, and also in relation to the being more explicit on the choice between one priority and another.

7.1.20 The advisory recommendation regarding capital funding was welcomed in the report and would be used to reinforce the discussions with Scottish Government regarding increasing capital funding.

7.1.21 With regards to the relationship between capital budget and SDMP and the future configuration of the Service, JT advised that work had been ongoing to gain an understanding of the likelihood of future provision requirements going forward, to ensure investment was not made in an area where it may be decided to do something different at a later date, whilst also recognising that engagement/consultation may be required.

7.1.22 **The Committee scrutinised the progress report and the final reports.**

7.2 Progress Update – Internal Audit Recommendations

7.2.1 GC presented a report to the Committee outlining the status of the recommendations raised by Internal Audit noting the inclusion of a comments section from Azets on previous outstanding recommendations. The following key areas were highlighted:

- In Quarter 4 there were 7 actions completed and 3 in relation to the Fire Kit investigation were now classed as superseded and would be taken forward as part of the PPE Audit.
- Progress had been made in implementing processes to address the issue of unmanned stations in Highland and WIOS LSO areas, however further work was required to make sure it is consistent across the whole country.
- Some progress on the Portfolio Office (PO) actions with evidence of the proposed framework for managing the PO operations which was effective from 1 April 2023. Internal Audit would need to see this in action to verify that the actions are completed.
- ICT actions were ratified by the Head of Cyber Services for Azets.

7.2.2 In relation to the PO actions, RH confirmed that while specific actions were very well progressed there was capacity and capability challenges within the PO. All reasonable measures were being undertaken to address these, however, there was also a real labour market challenge recruiting for the right personnel for the pay grading available.

7.2.3 In terms of the Water Planning Arrangements, the Committee highlighted that the recommendation had been largely met, however, due to the issues with the app this had not been noted as completed. ARAC queried if this could be closed off. JT stated that extensive discussions within Service Delivery had taken place to try and close this recommendation. A report would be submitted to SLT in April 2023 and it was anticipated that this could then be concluded.

7.2.4 The length of time between the last update against Disaster Recovery was highlighted and it was noted that a more up to date position would be anticipated for the next meeting.

7.2.5 Recommendation 5 within the Risk Management report was discussed and an update provided.

7.2.6 **The Committee welcomed the update and the progress being made.**

(The meeting broke at 1545 hrs and reconvened at 1550 hrs)

8 INDEPENDENT AUDIT/INSPECTION ACTION PLAN UPDATE

8.1 RW presented a report to the Committee providing a closing statement for the Audit Scotland Report 2018 and an update on the Audit and Inspection Overview dashboard, which recorded the majority of action plans as complete and of the remaining live action plans, 2 were reporting green status and one was progressing towards completion.

8.2 Two new reports were noted for Health and Safety and Firefighting in High Rise Buildings inspections. Although not at ARAC today for scrutiny the Firefighting in High Rise Buildings inspection report and action plan had been to and was agreed by SLT, and scrutiny by Service Delivery Committee would commence in May.

8.3 It was noted that since preparing the report the 2 outstanding actions for the Covid-19 Review had been completed and would move to close by the next quarter.

8.4 **The Committee scrutinised the report.**

9 DELOITTE - AUDIT DIMENSIONS AND BEST VALUE FOR THE YEAR ENDED 31 MARCH 2022

9.1 JT presented the report to the Committee outlining the progress on the Deloitte Audit Dimensions and Best Value Report for year ending 31 March 2022 and the Annual Report and Accounts Audit for 2021/22. The following key points were highlighted:

- Work had continued to progress the audit actions since the November timeline with actions updated.
- Information had been passed to Audit Scotland who were keen to have ongoing involvement around the audit actions.
- The action plan would be submitted to the Good Governance Board to monitor and ensure significant progress was being made, the same as the process for internal audits.
- 4 actions have been reviewed with some dates changed, however overall approximately 88% of the audit actions have been completed.

9.2 In terms of the Budget Setting report, JT explained that Deloitte's comments were provided in November 2022 and since then the Service had provided further information and introduced a more formalised process of recording engagement with the Board on budget setting. As this information was provided as of 30 March, the action was now 100% complete and would be seeking to complete that action.

9.3 With regards to Value for Money recommendation 4.1, RW confirmed that benchmarking was now part of standard reporting and evidence of this had been provided to the auditors. The Annual Performance Report was currently going through design stage and would include benchmarking if it was available.

9.4 In terms of progress against Value for Money recommendations 1.3 and 2.3, JT advised that with regards 1.3 there had been challenges in understanding how we would deliver around budget to outcome, and advice would be sought from Audit Scotland on how to achieve this following our best attempts to seek to deliver. With regards 2.3, JT confirmed that a medium-term financial model had already been developed and was used on a regular basis to inform financial scenarios and was updated to reflect the most up to date positions and assumptions. JT continued that the long-term financial strategy would be revised during 2023, as it was now out of date due to the environment and economic changes that have occurred. An update on the medium-term financial model and the long-term financial strategy was requested to be provided at the next meeting.

ACTION: JT

9.5 **The Committee scrutinised the report and noted the progress being made.**

10 DRAFT INTERNAL AUDIT ANNUAL PLAN 2023/24

10.1 GC presented a report to the Committee seeking recommendation of the draft Internal Audit Plan for the year 2023/24 for Board approval. The following key points were highlighted:

- 20 days allocated to look at Budgetary Control.
- 14 days allocated to Equality, Diversity and Inclusion.
- Review of Risk Management Assurances stocktake.
- 18 days allocated for the Workforce Planning On Call Firefighters Review deferred from last year which replaced an audit for Staff Recruitment which was considered to be an obvious replacement as both were regarding staffing.
- 25 days allocated to Partnership Working.
- 20 days to look at how contracts are managed within the Service.
- 10 days allocated for quarterly follow ups.
- The days originally allocated to Workforce Planning which has been deferred to 2023/24 had been put into contingency and would be used for the SVQ investigation.
- Clarification that the SVQ investigation was part of the 2022/23 audit plan, however, would be concluded within 2023/24.

10.2 The scope of the Partnership Working audit was questioned and it was confirmed that this would focus on formal partnership arrangements to deliver joint services.

10.3 JT explained that SLT discussed the timing and efforts of audits and were keen to ensure sufficient days were allocated to specific areas.

10.4 With regards to joint discussions between internal auditors/external auditors and HMFSI to avoid duplication of work and ensure co-ordination of respective plans, GC stated that these discussions had not yet taken place. However, GC confirmed that it was their intention to have discussions with Audit Scotland to ensure there was no duplication and also to confirm if Audit Scotland could place any reliance on the work that Azets undertake. MO confirmed they would ensure discussions with Azets take place. GF confirmed that conversations between HMFSI and auditors did take place and emphasised the duty of HMFSI to co-operate with Audit Scotland.

10.5 The Committee highlighted the 4-year time lapse since the last ICT internal audit. RH noted the audit plan was a 4-year plan which would need to be reviewed to develop the next plan to ensure ICT audits were included. It was noted that different sources of assurance were required/available around ICT not just through internal audits.

10.6 **The Committee recommended the Draft Internal Audit Plan 2023/24 for Board approval.**

11 EXTERNAL AUDIT ANNUAL AUDIT PLAN – 2022/23 AUDIT

11.1 MO presented a report to the Committee. The following key points were highlighted:

- Audit Scotland have now commenced a five-year appointment as external auditor's for the Service, the first time of being the Service's auditors since the inception of the SFRS.
- Formal handover from Deloitte started last month and now beginning to gain an understanding of the Service from an operations and financial perspective.
- Looking forward to good engagement with the Service and to providing help and support, albeit highlighting areas where improvement is needed. There will be an emphasis on supporting continuous improvement.

11.2 AMac continued by highlighting the following key points:

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- External audit look back over the previous year to gain assurances.
- Financial Statement audit would be a large part of the work undertaken to help gather assurances which help to provide an audit opinion at the end of the year.
- Code of Audit Practice is the framework which applies to all auditors taking on public sector external audits in Scotland.
- Annual Audit Plan for 2022/23 reflects the risks identified in respect of the SFRS annual report and accounts and wider scope responsibilities.
- Materiality levels for the audit have been set at £10million which is 2% of the Service's net expenditure.
- All emerging issues would be discussed with the SFRS team on a regular basis as the audit progresses, thereby ensuring no surprises at the end of the audit.

11.3 AMac highlighted key exhibits within the plan and noted that due to the late handover from Deloitte, Audit Scotland were doing some catching up, however, believed the November deadline date was achievable and future year's should return to an earlier/regular timetable.

11.4 MO confirmed that the Asset Management backlog from 2018 would be covered as part of the Wider Scope work, with discussions around this ongoing throughout the period of appointment if required.

11.5 **The Committee noted the External Audit Annual Audit Plan 2022/23.**

12 INTERNAL CONTROLS UPDATE

12.1 a) Overview of Strategic Risk Register and Aligned Directorate Risk

12.1.1 DJ presented the revised Strategic Risk Register (SRR) along with the aligned Directorate Risks to the Committee and outlined the information contained within the appendices. The following key points were highlighted:

- Directorates provided updated risk information at week beginning 13 February 2023 and these were contained within Appendix 1 of the report.
- Following these updates, the position had changed in a number of areas i.e. in relation to Industrial Action and People, Training, Finance and Assets System (PTFAS). Updated information on these risks and controls due for completion at the end of March 2023 would be contained within the Quarter 1 report to ARAC in June 2023.

12.1.2 LB referred to the earlier discussions around firefighters being fully trained to perform their role and queried if this risk was on the register. RH explained that directorate risk TSA011 had been updated and would cover this.

12.1.3 Once again, the Committee expressed their concern that the format of reporting Strategic Risks significantly limited its ability to exercise effective scrutiny and requested some urgency be given to addressing these concerns.

12.1.4 **The Committee could only provide limited scrutiny of the report (per reasons above) and asked for urgent improvements to be made.**

12.2 b) Anti-Fraud/Whistleblowing Update

12.2.1 There were no anti-fraud/whistleblowing events to raise with the Committee.

13 REPORTS FOR INFORMATION ONLY:

The Committee did not agree that all of the reports covered under this item were for information rather that they should be for scrutiny.

13.1 Quarterly Update on Gifts, Hospitality and Interests Register

13.1.1 DJ presented the report to the Committee providing an update on the Gifts, Hospitality and Interests Register for Quarter 4 2022/23 for information.

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- 38 entries were highlighted on the register with an increase noted in those with a value of under £50.
- Further information around the number of declarations received was included within the report.
- The significant decrease in declarations received during Covid-19 period is now coming back to target.
- Report identifies some of the work being undertaken to encourage engagement with staff and raise awareness.
- Work was continuing to try and obtain amounts against those recorded as unknown.
- Aligned to potential interests identified as part of the National Fraud Initiative (NFI), discussions were held with LSO's to identify any related interests not necessarily identified as part of the NFI. Further discussions with Directorates and communications through iHub would continue during 2023/24 to maintain awareness.

13.1.2 BB requested an off-table discussion with DJ around the reporting of interests and the investigation process.

ACTION: BB/DJ

13.1.3 **The Committee scrutinised the report.**

13.2 Quarterly Update Report on HMFSI Business

13.2.1 GF presented the quarterly report to the Committee to provide an update on HMFSI's inspection and reporting activity during 2022/23 and the following key areas were noted:

- Service Delivery Area inspection interviews have concluded and work was continuing to progress the report. A new format of report was also being developed. Publication of this was anticipated in the early part of the new financial year.
- Two additional inspections, requested by Ministers, in relation to Contingency Planning in the event of Industrial Action and the Command and Control Mobilising System (CCMS) were undertaken. As a result of these, the ongoing thematic inspections, Climate Change Impact on Operational Activity and Mental Health and Wellbeing Arrangements, had been temporarily paused.
- The independent inspection of Northern Ireland FRS had now concluded.

13.2.2 In relation to the CCMS inspection, GF clarified that the reason the report referred to this piece of work being initiated with the expectation that it would form part of a wider review, was due to the potential that Audit Scotland may have become involved to take in a review of the procurement/finance aspects as it was such a high profile project, however, this was not now the case.

13.2.3 **The Committee scrutinised the report.**

13.3 Readiness of HMRC Compliance Review

13.3.1 JT presented a report to the Committee advising of the readiness to respond to a compliance review to be carried out by HMRC covering the period 6 April 2021 to 5 April 2022. The following key areas were noted:

- The last audit by HMRC around the PAYE elements was in 2013.
- No issues anticipated, however, should any issues arise from the audit ARAC would be updated.
- Lessons learned from previous compliance review had been implemented.
- HMRC were due to commence the audit on 30 March, however due to illness this had been rescheduled by HMRC to the end of April.

13.3.2 **The Committee scrutinised the report.**

13.4 Accounting Policies

13.4.1 JT presented a report to the Committee outlining the regulatory changes in relation to the preparation of the Annual Report and Accounts 2022-23. The following key areas were noted:

- The most significant change in the accounting policies was in relation to the introduction of IFRS 16 Leases.
- Some accounting changes were required in order to apply this. Work had been undertaken with Scottish Government in relation to this.

13.4.2 **The Committee scrutinised the report.**

13.5 Arrangement for Preparing the Annual Governance Statement

13.5.1 RW presented a report to the Committee outlining the preparatory arrangements and reporting methods developed to provide sufficient levels of assurance in support of the 2022/23 Annual Governance Statement (AGS). The following key areas were noted:

- The 2022/23 AGS would be prepared on behalf of the Accountable Officer for inclusion in the end of year Annual Report and Accounts.
- Some amendments to reflect the Governance Framework - improvement plan and fraud risk assessment template, have been updated and the list of staff required to prepare the Certificates of Assurance had been updated to reflect changes in roles. The Internal Control Checklist would also be updated once changes received from Scottish Government.
- Collation of the Internal Control Checklist returns would continue to be co-ordinated and managed online with the appropriate access rights granted. This would support ongoing monitoring and improve oversight.
- Formal guidance was available through the online Learning Content and Management System (LCMS) for those who are new to the process or require refresher training.
- ARAC would have oversight of the SFRS Assurance Framework and would scrutinise the 2022/23 AGS at its meeting on 27 June 2023.

13.5.2 **The Committee scrutinised the report.**

14 REVIEW OF ACTIONS

14.1 KM confirmed that 4 formal actions were recorded during the meeting.

15 FORWARD PLANNING

15.1 a) Committee Forward Plan Review

The Committee considered and noted the Forward Plan. The following additional item was identified for adding to the Forward Plan:

- Process for Returning of PPE – June 2023 (R MacKinnon)

15.2 b) Items for Consideration at Future IGF, Board and Strategy Days Meetings

No items were identified.

16 DATE OF NEXT MEETING

16.1 The next meeting is scheduled to take place on 27 June 2023 at 1000 hrs.

There being no further matters to discuss the public meeting closed at 1720 hrs.

PRIVATE SESSION

17 MINUTES OF PREVIOUS PRIVATE MEETING:

17.1 Thursday 19 January 2023

17.1.1 The minutes of the private meeting held on 19 January 2023 were approved as a true record of the meeting.

18 REDRESSEMENT JUDICAIRE OF SYTEL – SFRS CLAIM FOR LOSSES

18.1 JT presented a report to the Committee which provided an overview of the current circumstances surrounding the *Redressement Judiciaire* of Systel.

18.2 **The Committee noted the report.**

19 CYBER SECURITY UPDATE – APRIL 2023

19.1 SF presented a report to the Committee outlining the current position on Cyber Security activities and statistics for 2022/23.

19.2 **The Committee noted the report.**